



Council Minutes

Rev Jeremy Serrano, Julie Kim, Susan Metzger, Anessa Hileman, Tracey Rentner, Mike Henry, Maureen Tetley, Renee Reis, Scott Etzel

Meeting called to order at 7p by Renee Reiss

Prayer by Rev. Jeremy Serrano

Recognitions – Mike Henry for setting up for Wednesday services; Julie for clean up; Nancy and Kathy for outside flowers

Correspondence – none

Old Business

Minutes from 2/25 meeting – Motion made to approve 2/19/25 Susan Metzger, Seconded Maureen Tetley; Discussion – none; Motion passed

New Business

Discussion - I Refuse to Lead a Dying Church – Chapter 5 – Choosing between Frontier v Fortress

Finance – Jan overbudget but anticipate things will be get better; new Bookkeeper Mike Slayger is being oriented by Susan Metzger

Background Checks – checks are complete for council and employees; Renee Reis, Rev. Jeremy Serrano need to be Livescan fingerprinted

Vote on New Member – Motion made approve Kathleen Lapuz as a new member made by Susan Metzger, seconded Rev. Jeremy Serrano, Discussion – Scott Etzel - does she know what we stand for?, Pastor has spoken with her and is satisfied with her responses, Motion passed

Solar Project Numbers – Project savings \$1k/month; monthly solar bill \$1223.21/month vs \$2600/month; 25 year loan, congregation has to vote on loan; awaiting another quote; further discussion tabled until other quote is received.

Luther Hall (LH) Update – Significant progress is being made on LH clean out. Finance committee members have questions as there is a narrative that LH is at 'end life' stage, return on investment on refurbishment, other possible option could be ADU or similar, where do we want to be in the next 5-10 years. Progress re-check at April meeting.

Mutual Ministry Review and Discussion – Pastor gave update as to progress, reaching out to Sue Hertless and Marcia Sander about heading up Mutual Ministry program.

Tri-fold Brochure- Scott Etzel shared a mock brochure with Council. Revisions suggested include social media links and QR code to church website.

E-sign Up Genius – Information regarding registration and plans for Sign Up Genius to help in sign ups for various events at GSLC. Mtn made by Rev. Jeremy Serrano to sign up for SUG for a year and re-evaluate March 2026, Scott Etzel seconded, Discussion -none, Motion passed

2025 Evangelism Calendar – Review of upcoming events and success of prior events.

Action Register – reminder to review and update items as needed

Motion made to adjourn meeting by Rev. Jeremy Serrano, seconded Tracey Rentner, Discussion – none, Motion passed

Pastor lead closing prayer

Meeting adjourned at 8:35p

Reports attached: Pastor's Report; Budget Balance Sheet, Profit/Loss Statement; Social Ministry Report; Property Report



Date: March, 2025

Team: Word & Sacrament

Name: Rev. Serrano

SPECIAL RECOGNITIONS:

Dana Deniston: The great work she is doing in clearing out Luther Hall.

UPCOMING WORSHIP DATES:

LENT: During the season of lent we will have a midweek service. March 12, 19, 26, April 2, 9 at 5:00pm.

MAUNDY THURSDAY: 5:00pm Worship

GOOD FRIDAY: 12:00pm Worship

OTHER UPCOMING DATES:

July 7-12: I will be on retreat.

MONTHLY REPORT:

1. I have received a proposal from a Solar Company. It was emailed to the council.
2. We have begun our Wednesday night worship with the sermon series "Politics and The People of God."
3. We have begun our Lenten study after worship: "A History of Heaven & Hell."
4. We had a shrove Tuesday meal

OTHER COMMENTS: [Any other comments]

2024-2025 GOALS:

- I. Implement a pastoral leadership sharing between Good Shepherd and Saint John's Lutheran Church.
 - A. September 2024:
 1. Completed draft proposal for council review and proposal.
 - B. October 13:
 1. Congregation voted unanimously to approve the proposal.
 - C. November 1:
 1. I began pastoring St. John's Lutheran church in the capacity outlined in the proposal.
 - D. November: I am still getting use to this significant change in schedule. I have only heard positive things from St. John.
- II. Lead the church council through a study of the book; I Refuse to Lead a Dying Church by Paul Nixon
 - A. September 2024:
 1. Books passed out to Church Council.

2. Weekly email sent to Church Council with reminder to read and discussion question.
- B. October 2024
 1. Weekly email sent to Church Council with reminder to read and discussion questions.
 2. Spoke about the Intro in our October council meeting.
- C. November:
 1. I sent out emails during the weeks I was in town,
 2. Spoke about Chapter 1 at our November meeting.
- D. December:
 1. I sent out one email in-between council meetings.
 2. Spoke about Chapter 2 at our December meeting.
- E. January:
 1. I sent out 2 emails in-between council meetings.
 2. Spoke about Chapter 3 in our January meeting.
- III. Complete a religious fundraising project and obtain educational competency certification in the topic
 - A. September 2024:
 1. Presented proposal to the church council and had it approved on Sept 11, 2024.
 2. Received from Dana a list of necessary improvements to Room 3.
 - a) Empty room and remove cabinets and counters.
 - b) Remove carpets. I think last time, the flooring contractor we used (C G Interiors, Laura Estrella, cell (925)381-7582, email lestrella.cginteriors@gmail.com) removed and disposed of the carpet.
 - c) Hire contractor for Asbestos abatement to remove floor tiles. (ERI Environmental Remedies, Inc., 22390 Thunderbird Place, Hayward, CA 94545, office (925)461-3285. Estimator in 2019 was William Arias, cell (925)519-0548, email william@env-rem.com. Previous cost for Room 1 was \$2410.63.
 - d) Lay flooring.
 - e) Install double pane windows.
 - f) Change locks on 2 doors.
 - g) Paint if needed. Add window covering if needed.
 - B. October 2024:
 1. Spoke with Mike Henry about getting quotes to understand how much money we need to raise.
 - C. November:
 1. Mike Henry has spoken to some contractors about getting bids for the work. We agreed that we would need to wait till after the new year to make any meaningful progress on this.
 - D. January:

1. Connect with Mike Henry. he is in the process of getting bids on the work that needs to be done. When we have the amounts it will cost, we can develop a total amount for the capital campaign.
- E. February: I have received amount from Mike Henry on what it will cost to refurbish Luther Hall.
- IV. FFF: Implement an open and welcoming volunteer culture including a volunteer onboarding system.
- V. Shepherd a volunteer Care Ministry Team
 - A. September 2024:
 1. Developed Care Ministry Expectations/Procedure Document.
 2. Created advertisement in email for team member sign-up
 3. Announced at Sunday worship need for team members.
 - B. September-December:
 1. Advertised Care Team to the congregation
 - C. December:
 1. Began working on a class for care team volunteers
 - a) Class Dates; February 2, 9, 16, 23.
 - D. January-February
 - a) I could not coordinate getting the team together after worship.
 - (1) I am pivoting to doing a 2 meeting training in a members home. I am working with Elsie Witt and Sue Hertless to coordinate a time.
- VI. Shepherd a volunteer Assisting Minister role and team
 - A. September 2024:
 1. Created advertisement in email for team member sign-up
 2. Announced at Sunday worship need for team members.
 - B. October 2024:
 1. Met with Susan Metzger to discuss AM roles in worship.
 - C. November-December
 1. Gathered list of Team Members
 - a) Susan Metzger
 - b) Sue Hertless
 - c) Renee Reis
 - d) Elsie Witt
 - e) Maureen Tetley
 - D. December 8: Trained Assisting Ministers after worship.
 - E. December
 1. Every Team Member has had a chance to serve in worship.
 - F. January:
 1. Team continues to assist in worship and are getting more comfortable

Statement of Financial Position for Period 1 - January
Company#: 2 Name: Good Shepherd Lutheran Church

<u>Account</u>	<u>1/31/25</u>
Bank of America Checking (0287)	\$40,749.25
Bank of America Debit Card (8614)	<u>\$4,823.15</u>
CASH	\$45,572.40
Vanguard STAR Fund (0056)	\$122,598.32
Vanguard Wellington Fund (0521)	\$131,943.79
Valuation Adjustment (0056/0521)	<u>\$22,691.17</u>
SECURITIES	\$277,233.28
Vanguard Endowment MMF (2222)	\$39,584.73
Vanguard Endowment Well (2222)	\$64,376.15
Valuation Adjustment (2222)	<u>\$56,065.06</u>
ENDOWMENT SECURITIES	\$160,025.94
	<u></u>
CURRENT ASSETS	\$482,831.62
	<u></u>
TOTAL ASSETS	\$482,831.62
Bank of America Visa (9201)	\$527.76
FICA (SS) Taxes Withheld	\$88.24
Medicare Taxes Withheld	\$20.64
Federal Income Tax Withheld	\$674.25
Payroll non-cash clearing account	(\$0.30)
Capital Expenditure Reserve	<u>\$10,924.79</u>
CURRENT LIABILITIES	\$12,235.38
	<u></u>
TOTAL LIABILITIES	\$12,235.38
Capital Improve. & Maint. Fund	\$10,052.56
Memorials Fund	\$8,728.49
Fellowship Committee Fund	\$1,846.76
Youth Fund	\$17,783.28
Archive Reserve Fund	\$100.00
El Salvador School Scholarship Fund	(\$190.08)
Resurrection Church Fund	\$2,476.15
Winter Nights Fund	\$50.00
Friends Feeding Friends Fund	\$24,818.88
Ebenezer Fund	<u>\$548.02</u>
TEMPORARILY RESTRICTED	\$66,214.06
General Fund Equity	<u>\$404,382.18</u>
UNRESTRICTED	\$404,382.18
	<u></u>
NET ASSETS	\$470,596.24
	<u></u>
TOTAL LIABILITIES AND NET ASSETS	\$482,831.62

Budgeted Financial Statement for Period 1 - January

GSLC Income Statement

<u>Account #, Description</u>	<u>Actual for Period</u>	<u>Budget for Period</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>
REVENUE					
5 Contributions-Cash/Check/EFT	\$7,649.68	\$8,042.00	\$7,649.68	\$8,042.00	\$96,500.00
CONTRIBUTIONS	\$7,649.68	\$8,042.00	\$7,649.68	\$8,042.00	\$96,500.00
14 Cell Tower Rental Income	\$7,061.00	\$7,061.00	\$7,061.00	\$7,061.00	\$84,732.00
15 Facilities use income	\$286.00	\$633.00	\$286.00	\$633.00	\$7,600.00
19 Interest/Dividend income	\$0.00	\$1,250.00	\$0.00	\$1,250.00	\$15,000.00
20 Preschool Income	\$1,646.00	\$1,646.00	\$1,646.00	\$1,646.00	\$19,863.00
21 St Johns-Pastor Share	\$5,202.00	\$5,593.00	\$5,202.00	\$5,593.00	\$67,121.00
OTHER INCOME	\$14,195.00	\$16,183.00	\$14,195.00	\$16,183.00	\$194,316.00
TOTAL REVENUE	\$21,844.68	\$24,225.00	\$21,844.68	\$24,225.00	\$290,816.00
EXPENSES					
24 Licenses & Taxes	\$0.00	\$67.00	\$0.00	\$67.00	\$800.00
26 Altar Guild	\$0.00	\$17.00	\$0.00	\$17.00	\$200.00
27 Maintenance & Repairs	\$0.00	\$31.00	\$0.00	\$31.00	\$375.00
28 Supplies	\$15.35	\$85.00	\$15.35	\$85.00	\$1,025.00
WORSHIP	\$15.35	\$200.00	\$15.35	\$200.00	\$2,400.00
PERSONNEL EXPENSES					
31 Salaries & Wages	\$6,893.26	\$7,435.00	\$6,893.26	\$7,435.00	\$89,229.00
32 Payroll Taxes	\$108.88	\$105.00	\$108.88	\$105.00	\$1,260.00
34 Employer Retirement Contribution	\$899.71	\$981.00	\$899.71	\$981.00	\$11,775.00
39 Housing Allowance	\$250.00	\$250.00	\$250.00	\$250.00	\$3,000.00
40 Pastor Social Security Offset	\$416.74	\$417.00	\$416.74	\$417.00	\$5,000.00
41 Supply Pastor	\$300.00	\$175.00	\$300.00	\$175.00	\$2,100.00
Compensation	\$8,868.59	\$9,363.00	\$8,868.59	\$9,363.00	\$112,364.00
43 Insurance	\$44.68	\$50.00	\$44.68	\$50.00	\$600.00
44 Workers Comp Insurance	\$0.00	\$69.00	\$0.00	\$69.00	\$825.00
45 Employer Provided Housing Equity - 1	\$416.66	\$417.00	\$416.66	\$417.00	\$5,000.00
46 Professional Expenses	\$0.00	\$17.00	\$0.00	\$17.00	\$200.00
Benefits & Insurance	\$461.34	\$553.00	\$461.34	\$553.00	\$6,625.00
47 Literature and Study Materials	\$20.00	\$17.00	\$20.00	\$17.00	\$200.00
51 Continuing Education	\$0.00	\$83.00	\$0.00	\$83.00	\$1,000.00
52 Discretionary Fund	\$0.00	\$17.00	\$0.00	\$17.00	\$200.00
53 Auto Expense Reimbursement	\$0.00	\$67.00	\$0.00	\$67.00	\$800.00
TOTAL PERSONNEL EXPENSES	\$9,349.93	\$10,100.00	\$9,349.93	\$10,100.00	\$121,189.00
CONGREGATION					
56 Education, Seminar & Conference	\$0.00	\$83.00	\$0.00	\$83.00	\$1,000.00
58 Other Business Expenses	\$0.00	\$150.00	\$0.00	\$150.00	\$1,800.00
60 Synod Tithe	\$0.00	\$83.00	\$0.00	\$83.00	\$1,000.00
TOTAL CONGREGATION	\$0.00	\$316.00	\$0.00	\$316.00	\$3,800.00

Budgeted Financial Statement for Period 1 - January
GSLC Income Statement

<u>Account #, Description</u>	<u>Actual for Period</u>	<u>Budget for Period</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>
ADMINISTRATION					
63 Maintenance & Repairs	\$353.66	\$381.00	\$353.66	\$381.00	\$4,570.00
65 Bookkeeping Services	\$900.00	\$1,000.00	\$900.00	\$1,000.00	\$12,000.00
66 Organist	\$250.00	\$125.00	\$250.00	\$125.00	\$1,500.00
67 Postage and Shipping	\$0.00	\$15.00	\$0.00	\$15.00	\$185.00
68 Supplies	\$236.05	\$67.00	\$236.05	\$67.00	\$800.00
70 Evangelism	\$0.00	\$275.00	\$0.00	\$275.00	\$3,300.00
71 Technology	\$85.00	\$167.00	\$85.00	\$167.00	\$2,000.00
72 Banking Activities	\$13.55	\$15.00	\$13.55	\$15.00	\$175.00
73 Miscellaneous	\$0.00	\$75.00	\$0.00	\$75.00	\$900.00
TOTAL ADMINISTRATION	\$1,838.26	\$2,120.00	\$1,838.26	\$2,120.00	\$25,430.00
PLANT OCCUPANCY					
77 Utilities-Fire Alarm	\$361.00	\$120.00	\$361.00	\$120.00	\$1,444.00
78 Utilities-Gas & Electric	\$2,456.17	\$3,500.00	\$2,456.17	\$3,500.00	\$42,000.00
79 Utilities-Telephone&Internet	\$184.42	\$185.00	\$184.42	\$185.00	\$2,220.00
80 Utilities-Garbage	\$679.30	\$715.00	\$679.30	\$715.00	\$8,580.00
81 Utilities-Water	\$1,451.56	\$575.00	\$1,451.56	\$575.00	\$6,900.00
Utilities	\$5,132.45	\$5,095.00	\$5,132.45	\$5,095.00	\$61,144.00
82 Insurance	\$11,817.45	\$11,818.00	\$11,817.45	\$11,818.00	\$11,818.00
83 Licenses & Taxes	\$0.00	\$572.00	\$0.00	\$572.00	\$6,860.00
86 Gardening	\$557.00	\$807.00	\$557.00	\$807.00	\$9,684.00
87 Janitorial	\$330.00	\$330.00	\$330.00	\$330.00	\$3,960.00
88 Supplies	\$0.00	\$58.00	\$0.00	\$58.00	\$700.00
89 Property Committee	\$1,514.26	\$1,250.00	\$1,514.26	\$1,250.00	\$15,000.00
90 Capital Improvements	\$1,241.25	\$1,241.25	\$1,241.25	\$1,241.25	\$14,895.00
91 Preschool Expenses	\$0.00	\$125.00	\$0.00	\$125.00	\$1,500.00
TOTAL PLANT OCCUPANCY	\$20,592.41	\$21,296.25	\$20,592.41	\$21,296.25	\$125,561.00
PLANT, OCCUPANCY & ADMIN	\$22,430.67	\$23,416.25	\$22,430.67	\$23,416.25	\$150,991.00
TOTAL EXPENSES	\$31,795.95	\$34,032.25	\$31,795.95	\$34,032.25	\$278,380.00
REVENUES OVER (UNDER) EXPENSES	(\$9,951.27)	(\$9,807.25)	(\$9,951.27)	(\$9,807.25)	\$12,436.00
114 Winter Nights	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
117 Fellowship Committee	\$89.00	\$0.00	\$89.00	\$0.00	\$0.00
118 El Salvador School Scholarships	\$2,514.27	\$0.00	\$2,514.27	\$0.00	\$0.00
122 Resurrection Church, El Salvador	\$120.00	\$0.00	\$120.00	\$0.00	\$0.00
126 Friend Feeding Friends	\$2,440.00	\$0.00	\$2,440.00	\$0.00	\$0.00
131 Capital Improvements	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00
Restricted Contributions	\$5,413.27	\$0.00	\$5,413.27	\$0.00	\$0.00
136 El Salvador Scholarships	(\$15,590.00)	\$0.00	(\$15,590.00)	\$0.00	\$0.00
137 Resurrection Church El Salvador	(\$205.01)	\$0.00	(\$205.01)	\$0.00	\$0.00
138 Friend Feeding Friends	(\$2,975.19)	\$0.00	(\$2,975.19)	\$0.00	\$0.00
145 Fellowship Committee	(\$258.71)	\$0.00	(\$258.71)	\$0.00	\$0.00
Restricted Expenses	(\$19,028.91)	\$0.00	(\$19,028.91)	\$0.00	\$0.00
RESTRICTED ACCOUNTS	(\$13,615.64)	\$0.00	(\$13,615.64)	\$0.00	\$0.00
156 Unrealized Gains/Losses, Securities	\$11,281.52	\$0.00	\$11,281.52	\$0.00	\$0.00
NET INCOME	(\$12,285.39)	(\$9,807.25)	(\$12,285.39)	(\$9,807.25)	\$12,436.00



Date: 3/6/2025

Team: Social Ministry

Name: Scott Etzel

SOCIAL MINISTRY REPORT (March 2025)

SPECIAL RECOGNITIONS:

Susan Metzger for continuing to drive church members to/from services and events, despite having her car rear-ended on Sunday morning, February 9th.

Julie Kim for their efforts with fellowship time after Sunday services, despite having her car totaled in an accident on a Sunday morning some time back.

Mike Henry for continuing to pursue repairs to the new kitchen dishwasher.

Renee Reiss for her many talents and volunteer efforts to keep Good Shepherd running, despite commuting to work full-time at a job in Berkeley!

PAST EVENTS/ ACCOMPLISHMENTS:

Friends Feeding Friends (FFF) summary for January 2025

- In February, FFF assisted 4,845 people with food, and provided furnishings for 4 households. We also started distributing even more linens, kitchenware, decorative items and clothing to pantry clients. As Pastor mentioned in worship, you may see these items in front of Fellowship Hall when it's not raining.

When we provide furnishings to clients transitioning from homelessness to housing, some cases are more complicated than others. Some caseworkers have funding to assist clients with moving expenses, and some don't. We had a case recently involving a caseworker with no funding, and a single mom with 2 kids who was moved to Oakley. The mom tried to rent a truck, but she either kept getting sick or delayed due to funding. We contacted a friend at another church who regularly donates to FFF. He picked up everything from us and delivered to them. They were so grateful!!

We recently purchased 3 more large utility carts to help save our backs and make our jobs more efficient. We used some of our grant money for this, and are now using 2 carts for the food pantry distribution.

FFF had two recent inspections from the food bank. One was for our regular annual inspection. The other was for us to re-apply for Soup Kitchen status. With the recent kitchen upgrades, and changes in shelter protocol due to Covid, the food bank personnel want to make sure we are in compliance with recent Feeding America guidelines. Our kitchen upgrades are good, it is the shelter portion that they need to check on because we cook at church, but can no longer serve the food ourselves at the shelter due to their Covid protocol. Without Soup Kitchen approval, we cannot use food bank food for shelter meals. We hope to hear back soon.

One way we obtain food for clients and shelter meals is through the food bank's recovery program. Currently, we pick up from 99 Ranch and Trader Joe's. Before we can distribute this food, everything must be weighed, tallied and reported to the food bank, sorted and bagged. Below is a picture of Don weighing recovered food.

Date: 3/6/2025

Team: Social Ministry

Name: Scott Etzel



Current church financial liabilities designated for FFF in Balance Sheet are:

- \$10,054.56 – FFF Building Fund (as of November 30, 2024)
- \$24,818.88 – FFF Fund (as of January 31, 2025)
- \$4,602.48 - FFF Debit Card (8614) balance (as of November 30, 2024)

Senior Food Program

GSLC partnered with the Food Bank of Contra Costa and Solano Counties to provide free groceries to seniors age 55 or older twice in February (6th and 20th).

Holding Hands Montessori Preschool

No update for February.

American Red Cross Blood Drives

Dates of American Red Cross Blood Drives at Good Shepherd in 2025 to date are as follows;

- Thursday, February 13th (21 donations)

PAST EVENTS/ ACCOMPLISHMENTS: (Continued)

Diablo Valley Literacy Council (DVLC)

- No update for February.

UPCOMING EVENTS/GOALS:

American Red Cross Blood Drives

Future dates of American Red Cross Blood Drives at Good Shepherd in 2025 are planned as follows;

- ~~Thursday, April 17th~~ (Cancelled due to scheduling conflict with Senior Food Distribution)
- Thursday, June 12th
- Thursday, August 14th
- Thursday, October 9th
- Thursday, December 11th

Date: 3/6/2025

Team: Social Ministry

Name: Scott Etzel

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

- Five blood drives planned for 2025 (see dates above)

CONCERNS: [Any concerns for the upcoming months]

- FFF: Storage of household goods and furnishings in Luther Hall, and in some rooms on second floor of office building over capacity restricting access in the event of an emergency such as a fire or electrical issue.
 - Note 1: Significant progress was made in clearing portions of Luther Hall in February 2025.
 - Note 2: Significant progress was made in clearing access lanes in the main room on second floor of office building in Spring of 2022.

OTHER COMMENTS: [Any other comments]

- Fire extinguishers (13 total) were inspected (monthly inspection) in February (2/21). Two were found to not be mounted on a wall. One was found to be partially discharged (repaired Wednesday, October 2nd) but then failed due to low pressure on November 6th (possibly defective). That extinguisher is a spare and is planned for replacement in 2025.
- Beginning to inventory battery powered smoke and CO detectors on campus with plans to complete inventory and begin monthly inspection/tests of detectors in 2025.

COUNCIL ACTION ITEMS:

- None.



Date: 03/13/2025

Team: Property

Name: Mike Henry

SPECIAL RECOGNITIONS:

All those who help keep the church campus clean and water the grounds

PAST EVENTS/ ACCOMPLISHMENTS:

Replaced broken Blinds at Kitchen Window (missing hardware)

Assist Pastor with Classroom Renovation for Capital Campaign

UPCOMING EVENTS/GOALS:

Dishwasher Repair & Start-up – Commercial Appliance Repair 3/20 or 3/21 TBD

Repair Backflow Preventer - Job-walk with D&G Plumbing 3/19

Facility Janitorial Alternate- Lilly's of Marin Job-walk week of 3/17 TBD)

Thermostat Replacements – Job-walk with Mike Connor @ Bel Air AC 3/14 7AM

Replace door to mechanical Room for FH Classroom FAU Week of 3/17 TBD

Repair Riding Lawn Mower – Moe weeds property-wide 1-week after rains stops

Find-Fix leak over Sanctuary Bathroom

Assist FFF efforts in the removal of all items from Luther Hall

Assist in the inspection process of Luther Hall when ready

Provide Lock @ Gas Pipe Lever @ Sanctuary (someone turned lever to off position and cut off gas to Boiler)

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

Sprinkler repairs

Repair Hinges @ main Double Doors into Sanctuary from Nathex

New Storage System @ FH Closet

Clean Air Vents @ FH

Replace Middle Blind 1 Kitchen Window

CONCERNS: [Any concerns for the upcoming months]

OTHER COMMENTS: [Any other comments]

None

COUNCIL ACTION ITEMS:

None