



AMENDED Council Minutes (amendment is **BOLDED**)

June 11, 2025

Attendees: Rev. Jeremy Serrano, Julie Kim, Tracey Rentner, Maureen Tetley, Renee Reis, Susan Metzger, Anessa Hileman

Excused: Scott Etzel, Mike Henry

Meeting called to order at 7:03p by Renee Reis

Prayer by Rev. Jeremy Serrano

Recognitions – Julie Kim for acquiring 72 bottles of Simply juices from Salvation Army for Friends Feeding Friends; Susan Metzger to everyone who helped with the Pride event in Clayton

Correspondence – Graduation Announcement from former members the Olmedos (Kenny graduated from High School, next stop North Carolina State)

Old Business - None

New Business

Council Retreat – day long event (preferably a Saturday); Renee to send availability request

Yearly Pastoral/Council/Church Evaluation – Review of pastoral goals, council goals, church goals; Council to conduct Pastoral review at July Council meeting

Finance – Income is ahead of budgeted expenses by \$3700

Solar Project Proposal – Tabled until next meeting with Mike Henry present (Property Chair)

Property Proposals – Review of Plumbing estimate from Stanton Plumbing for ADU (Luther Hall)

Mutual Ministry – Team sent draft job description for mutual ministry participants

2025 Evangelism Calendar Review – June events – Father's Day Sloppy Joes; July Events – None; August Event – Blood Drive 8/20

Facility Requests – Motion made to approve DVLC events as a part of GSLC ministry on a yearly basis; Motion seconded; Discussion – none; Motion passed

Action Register – Review and update entries; **SUSAN** Sue Metzger added Directory update to Register

Motion made to adjourn meeting; Motion seconded; No discussion; Motion carried

Pastor led closing prayer

Meeting adjourned at 8:02p

Reports attached: Social Ministry Report, Finance Reports (April Profit/Loss Statement, April Balance Sheet)



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Date: 6/7/2025

Team: Social Ministry

Name: Scott Etzel

SOCIAL MINISTRY REPORT (June 2025)

SPECIAL RECOGNITIONS:

Pastor Jeremy and Mike Henry for working to get estimates of roof work and structural integrity of Luther Hall.
Mike Henry for working on mower solution to keep grasses in check (cut to avoid weed abatement citation).

PAST EVENTS/ ACCOMPLISHMENTS:

Friends Feeding Friends (FFF) summary for May 2025

In May, FFF helped 4,342 people with food. We closed on Memorial Day to give our hardworking volunteers a break. Our demand for eggs and milk far exceeds available supply. We are able to buy some meat from the food bank but many weeks that is also limited or not available. We appreciate all who donate money to help us purchase meat and other food items so, we in turn, can provide more to our clients.

FFF provided furnishings for 4 households in May. One client was in the respite center for a year while recovering from breast cancer surgery and treatments, then in the shelter for another year. She rented a van and came and picked up a sofa, new towels, and, a walker so her dad could visit her. She thanked us for the many good meals we cooked for the shelter. She said the shelter residents always loved our food. Another client, a young man, was moved quickly to save him from domestic violence. He had nothing when he moved in, so FFF provided everything we could.

We did not cook a shelter meal this month. The shelter just faced a drastic budget cut. Instead, the manager asked if we could help provide disposable eating utensils, paper bowls, plates, and napkins. If you have some leftover supplies from your parties, the shelter would appreciate any amount. Their address is 2047 Arnold Industrial Way in Concord.

As always, we are very grateful for all donations that help keep FFF going.

Current church financial liabilities designated for FFF in Balance Sheet are:

- \$40,838.55 – FFF Fund (as of April 30, 2025)
- \$4,459.99 - FFF Debit Card (8614) balance (as of March 31, 2025)

Note: Significant progress has been made by FFF volunteers in removing household goods and furnishings stored in Luther Hall towards mitigating the issue of restricted access inside of the hall in the event of an emergency such as a fire or electrical issue.

PAST EVENTS/ ACCOMPLISHMENTS

Senior Food Program

GSLC partnered with the Food Bank of Contra Costa and Solano Counties to provide free groceries to seniors age 55 or older twice in May (1st and 22nd).

Holding Hands Montessori Preschool

Enrollments are picking up.

Date: 6/7/2025

Team: Social Ministry

Name: Scott Etzel

American Red Cross Blood Drives

Dates of American Red Cross Blood Drives at Good Shepherd in 2025 to date are as follows;

- Thursday, February 13th (21 donations)

Diablo Valley Literacy Council (DVLC)

- No update for May.

UPCOMING EVENTS/GOALS:

American Red Cross Blood Drives

Future dates of American Red Cross Blood Drives at Good Shepherd in 2025 are planned as follows;

- ~~Thursday, April 17th~~ (Cancelled due to scheduling conflict with Senior Food Distribution)
- Thursday, June 12th
- Thursday, August 20th (Red Cross needed to move from original date of August 14th and Dana OK'd working out of the church office on the 20th)
- Thursday, October 9th
- Thursday, December 11th

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

- Five blood drives planned for 2025 (see dates above)

CONCERNS: [Any concerns for the upcoming months]

- FFF: Storage of household goods and furnishings in Luther Hall, and in some rooms on second floor of church office building over capacity restricting access in the event of an emergency such as a fire or electrical issue.

OTHER COMMENTS: [Any other comments]

- Fire extinguishers were inspected (monthly inspection) in April (4/25). Two were found to not be mounted on a wall. One was found to be partially discharged (repaired Wednesday, October 2nd) but then failed due to low pressure on November 6th (possibly defective). That extinguisher is a spare and is planned for replacement in 2025.
- PAC Integrations inspected/tested the sanctuary fire protection system on April 4th and noted two issues; A smoke detector in the sanctuary that would not activate when tested, and a damaged detector in the boiler room. PAC is working on ordering and sending a quote to replace both items.
- Beginning to inventory battery powered smoke and CO detectors on campus with plans to complete inventory and begin monthly inspection/tests of detectors in 2025.

COUNCIL ACTION ITEMS:

- None.

Budgeted Financial Statement for Period 4 - April**GSLC Income Statement**

<u>Account #, Description</u>	<u>Actual for</u>	<u>Budget for</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>
REVENUE					
5 Contributions-Cash/Check/EFT	\$8,578.21	\$8,042.00	\$28,552.74	\$32,168.00	\$96,500.00
CONTRIBUTIONS	\$8,578.21	\$8,042.00	\$28,552.74	\$32,168.00	\$96,500.00
14 Cell Tower Rental Income	\$7,210.17	\$7,061.00	\$28,393.17	\$28,244.00	\$84,732.00
15 Facilities use income	\$480.00	\$633.00	\$4,817.00	\$2,533.00	\$7,600.00
19 Preschool Income	\$1,646.00	\$1,646.00	\$6,584.00	\$6,584.00	\$19,863.00
20 St Johns-Pastor Share	\$5,629.00	\$5,593.00	\$22,089.00	\$22,373.00	\$67,121.00
OTHER INCOME	\$14,965.17	\$14,933.00	\$61,883.17	\$59,734.00	\$179,316.00
TOTAL REVENUE	\$23,543.38	\$22,975.00	\$90,435.91	\$91,902.00	\$275,816.00
EXPENSES					
23 Licenses & Taxes	\$0.00	\$67.00	\$789.00	\$268.00	\$800.00
25 Altar Guild	\$0.00	\$17.00	\$115.36	\$68.00	\$200.00
26 Maintenance & Repairs	\$0.00	\$31.00	\$0.00	\$124.00	\$375.00
27 Supplies	\$109.74	\$85.00	\$239.28	\$341.00	\$1,025.00
WORSHIP	\$109.74	\$200.00	\$1,143.64	\$801.00	\$2,400.00
PERSONNEL EXPENSES					
30 Salaries & Wages	\$7,435.76	\$7,435.00	\$29,200.50	\$29,741.00	\$89,229.00
31 Payroll Taxes	\$108.88	\$105.00	\$435.52	\$420.00	\$1,260.00
33 Employer Retirement Contribution	\$981.07	\$982.00	\$3,842.92	\$3,925.00	\$11,775.00
38 Housing Allowance	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$3,000.00
39 Pastor Social Security Offset	\$416.66	\$417.00	\$1,666.72	\$1,668.00	\$5,000.00
40 Supply Pastor	\$0.00	\$175.00	\$300.00	\$700.00	\$2,100.00
Compensation	\$9,192.37	\$9,364.00	\$36,445.66	\$37,454.00	\$112,364.00
42 Insurance	\$49.05	\$50.00	\$191.83	\$200.00	\$600.00
43 Workers Comp Insurance	\$0.00	\$68.00	\$1,777.26	\$275.00	\$825.00
44 Employer Provided Housing Equity - P	\$416.66	\$417.00	\$1,666.64	\$1,668.00	\$5,000.00
45 Professional Expenses	\$0.00	\$17.00	\$0.00	\$68.00	\$200.00
Benefits & Insurance	\$465.71	\$552.00	\$3,635.73	\$2,211.00	\$6,625.00
46 Literature and Study Materials	\$0.00	\$17.00	\$130.95	\$68.00	\$200.00
50 Continuing Education	\$250.00	\$83.00	\$250.00	\$332.00	\$1,000.00
51 Discretionary Fund	\$0.00	\$17.00	\$0.00	\$68.00	\$200.00
52 Auto Expense Reimbursement	\$0.00	\$67.00	\$0.00	\$267.00	\$800.00
TOTAL PERSONNEL EXPENSES	\$9,908.08	\$10,100.00	\$40,462.34	\$40,400.00	\$121,189.00
CONGREGATION					
55 Education, Seminar & Conference	\$120.00	\$83.00	\$120.00	\$332.00	\$1,000.00
57 Other Business Expenses	\$0.00	\$150.00	\$0.00	\$600.00	\$1,800.00
58 WELCA	(\$118.00)	\$0.00	\$56.04	\$0.00	\$0.00
59 Synod Tithe	\$0.00	\$83.00	\$0.00	\$333.00	\$1,000.00
TOTAL CONGREGATION	\$2.00	\$316.00	\$176.04	\$1,265.00	\$3,800.00

Budgeted Financial Statement for Period 4 - April**GSLC Income Statement**

<u>Account #, Description</u>	<u>Actual for</u>	<u>Budget for</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>
ADMINISTRATION					
62 Maintenance & Repairs	\$771.64	\$381.00	\$2,083.72	\$1,524.00	\$4,570.00
64 Bookkeeping Services	\$1,000.00	\$1,000.00	\$3,900.00	\$4,000.00	\$12,000.00
65 Organist	(\$250.00)	\$125.00	\$500.00	\$500.00	\$1,500.00
66 Postage and Shipping	\$0.00	\$16.00	\$0.00	\$62.00	\$185.00
67 Supplies	\$65.83	\$67.00	\$365.62	\$267.00	\$800.00
69 Evangelism	\$283.66	\$275.00	\$283.66	\$1,100.00	\$3,300.00
70 Technology	\$85.00	\$167.00	\$246.61	\$668.00	\$2,000.00
71 Banking Activities	\$13.55	\$15.00	\$101.50	\$60.00	\$175.00
72 Miscellaneous	\$0.00	\$75.00	\$159.50	\$300.00	\$900.00
TOTAL ADMINISTRATION	\$1,969.68	\$2,121.00	\$7,640.61	\$8,481.00	\$25,430.00
PLANT OCCUPANCY					
76 Utilities-Fire Alarm	\$0.00	\$120.00	\$361.00	\$481.00	\$1,444.00
77 Utilities-Gas & Electric	\$3,362.91	\$3,500.00	\$9,337.61	\$14,000.00	\$42,000.00
78 Utilities-Telephone&Internet	\$0.00	\$185.00	\$553.26	\$740.00	\$2,220.00
79 Utilities-Garbage	\$0.00	\$715.00	\$2,110.50	\$2,860.00	\$8,580.00
80 Utilities-Water	\$0.00	\$575.00	\$1,993.40	\$2,300.00	\$6,900.00
Utilities	\$3,362.91	\$5,095.00	\$14,355.77	\$20,381.00	\$61,144.00
81 Insurance	\$0.00	\$0.00	\$10,928.82	\$11,818.00	\$11,818.00
82 Licenses & Taxes	\$0.00	\$572.00	\$0.00	\$2,287.00	\$6,860.00
85 Gardening	\$1,114.00	\$807.00	\$2,785.00	\$3,228.00	\$9,684.00
86 Janitorial	\$365.00	\$330.00	\$1,596.46	\$1,320.00	\$3,960.00
87 Supplies	\$472.86	\$58.00	\$472.86	\$232.00	\$700.00
88 Property Committee	\$0.00	\$1,250.00	\$2,144.72	\$5,000.00	\$15,000.00
89 Capital Improvements	\$1,241.25	\$1,241.25	\$4,965.00	\$4,965.00	\$14,895.00
90 Preschool Expenses	\$0.00	\$125.00	\$0.00	\$500.00	\$1,500.00
TOTAL PLANT OCCUPANCY	\$6,556.02	\$9,478.25	\$37,248.63	\$49,731.00	\$125,561.00
PLANT, OCCUPANCY & ADMIN	\$8,525.70	\$11,599.25	\$44,889.24	\$58,212.00	\$150,991.00
TOTAL EXPENSES	\$18,545.52	\$22,215.25	\$86,671.26	\$100,678.00	\$278,380.00
REVENUES OVER (UNDER) EXPEN	\$4,997.86	\$759.75	\$3,764.65	(\$8,776.00)	(\$2,564.00)
113 Winter Nights	\$300.67	\$0.00	\$590.67	\$0.00	\$0.00
116 Fellowship Committee	\$157.00	\$0.00	\$501.00	\$0.00	\$0.00
117 El Salvador School Scholarships	\$997.15	\$0.00	\$6,223.99	\$0.00	\$0.00
121 Resurrection Church, El Salvador	\$180.00	\$0.00	\$775.00	\$0.00	\$0.00
125 Friend Feeding Friends	\$1,442.75	\$0.00	\$29,902.75	\$0.00	\$0.00
130 Capital Improvements	\$250.00	\$0.00	\$915.00	\$0.00	\$0.00
Restricted Contributions	\$3,327.57	\$0.00	\$38,908.41	\$0.00	\$0.00
134 Winter Nights	(\$590.67)	\$0.00	(\$590.67)	\$0.00	\$0.00
135 El Salvador Scholarships	\$0.00	\$0.00	(\$15,590.00)	\$0.00	\$0.00
136 Resurrection Church El Salvador	\$0.00	\$0.00	(\$946.68)	\$0.00	\$0.00
137 Friend Feeding Friends	(\$3,681.24)	\$0.00	(\$14,418.27)	\$0.00	\$0.00
144 Fellowship Committee	(\$99.09)	\$0.00	(\$614.96)	\$0.00	\$0.00
Restricted Expenses	(\$4,371.00)	\$0.00	(\$32,160.58)	\$0.00	\$0.00
RESTRICTED ACCOUNTS	(\$1,043.43)	\$0.00	\$6,747.83	\$0.00	\$0.00
155 Unrealized Gains/Losses, Securities	\$37.64	\$0.00	(\$9,556.97)	\$0.00	\$0.00
156 Interest/Dividend income	\$0.00	\$1,250.00	\$1,603.08	\$5,000.00	\$15,000.00
NET INCOME	\$3,992.07	\$2,009.75	\$2,558.59	(\$3,776.00)	\$12,436.00

Statement of Financial Position for Period 4 - April**Company#: 2 Name: Good Shepherd Lutheran Church****Account****4/30/25**

Bank of America Checking (0287)	\$82,105.59
Bank of America Debit Card (8614)	<u>\$2,318.70</u>
CASH	\$84,424.29

Vanguard STAR Fund (0056)	\$122,598.32
Vanguard Wellington Fund (0521)	\$131,943.79
Valuation Adjustment (0056/0521)	<u>\$12,783.54</u>
SECURITIES	\$267,325.65

Vanguard Endowment MMF (2222)	\$39,883.18
Vanguard Endowment Well (2222)	\$64,761.21
Valuation Adjustment (2222)	<u>\$45,252.23</u>
ENDOWMENT SECURITIES	\$149,896.62

CURRENT ASSETS	<u>\$501,646.56</u>
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TOTAL ASSETS	<u>\$501,646.56</u>
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Bank of America Visa (9201)	\$1,116.65
FICA (SS) Taxes Withheld	(\$176.54)
Medicare Taxes Withheld	(\$41.27)
Federal Income Tax Withheld	(\$1,348.50)
Voluntary P/R Deductions Withholding	\$560.98
Payroll non-cash clearing account	\$1,446.48
Capital Expenditure Reserve	<u>\$14,648.54</u>
CURRENT LIABILITIES	\$16,206.34

TOTAL LIABILITIES	<u>\$16,206.34</u>
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Capital Improve. & Maint. Fund	\$10,767.56
Memorials Fund	\$8,728.49
Fellowship Committee Fund	\$1,902.51
Youth Fund	\$17,783.28
Archive Reserve Fund	\$100.00
El Salvador School Scholarship Fund	\$3,519.64
Resurrection Church Fund	\$2,389.48
Winter Nights Fund	\$0.00
Friends Feeding Friends Fund	\$40,838.55
Ebenezer Fund	<u>\$548.02</u>

TEMPORARILY RESTRICTED	\$86,577.53
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General Fund Equity	<u>\$398,862.69</u>
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UNRESTRICTED	<u>\$398,862.69</u>
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NET ASSETS	<u>\$485,440.22</u>
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TOTAL LIABILITIES AND NET ASSETS	<u>\$501,646.56</u>
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