



## Council Minutes

May 9, 2023

**Attendees:** Anessa Hileman, Sue Hertless, Renee Reis, Scott Etzel, Rev. Jeremy Serrano, Tracey Rentner, Greg Buchholz, Mike Henry

Meeting Called to Order at 7:05p by Renee Reis

**Recognitions:** Kathy and Renee Reis for hanging up baptismal banners; Mike Henry for troubleshooting and fixing the heater

**Correspondence:** None

**Growing and Evangelizing Our New Way Forward** – Shared our strengths and weaknesses regarding Spiritual Gifts Inventory score; How does our spiritual inventory fit into our community; Participate in Clayton Pride Parade in June with a booth for community outreach

Motion made to have services June 4, 2023 at Clayton Community Park, participate in parade and booth; motion seconded; discussion SE, RR, TR to assist in day of preparation; motion passed

**Old Business:**

**Approval of Minutes for March and April**

Motion made to pass meeting minutes from March; motion second; no discussion; motion passed

Motion made to pass meeting minutes from April; motion second; no discussion; motion passed

**New Business:**

**Committee Action Items:**

**Evangelism** – Attorney has been retained pro bono to assist with 503C formation for El Salvador Scholarship Fund; RR to sit on board; Plans to host a Parking Lot Sale as a fundraiser possibly July or August; Plans for Christmas Boutique in December; Plans for Christmas Dinner for community dependent on health conditions, building conditions (possible renovation); Motion made for council to affirm and support Sue Hertless working on Parking Sale this summer; motion second; no discussion; motion passed; Motion made for council to affirm and support Sue Hertless planning the community Christmas Dinner; motion second; no discussion; motion passed.

**Fellowship** – None

**Property / Long Range Planning** – See attached Report; Termite inspection of parsonage completed, decks are areas of concern (front deck & stairs \$2200, back deck \$550 for repairs), Fumigation of parsonage to occur in the next year or two; AAA Fire Protection hydrotest to be completed; Kitchen renovation discussed and we will move forward with renovation; Janitorial contract to be reviewed, Mike Henry to discuss concerns with existing service provider, SE to provide feedback to groups using

Fellowship Hall regarding clean up after use, Cleaning Checklist to be given to all groups using Fellowship Hall starting June 1, 2023

Motion made to move ahead to Finance on Agenda; motion seconded; no discussion; motion passed

**Stewardship** – None

**Social Ministry** – None

**Worship and Music** – None

**Finance** – Greg B to lead Endowment Fund Committee; Reviewed Balance Sheet as of 3/31/23, Profit/Loss Statements as of 3/31/23, Committee Monthly Financial Reports as of 3/31/23

Pastor's Report, Social Ministry Committee Report, Evangelism Committee Report, Youth Committee Report, Property Committee Report, and Finance Committee Report are attached.

Motion made to adjourn meeting, Motion seconded, motion carried.

Meeting adjourned at 9:10p

Respectfully submitted,

Tracey Rentner, Council Secretary



**Date: May 9, 2023**

**Team: Word & Sacrament**

**Name: Rev. Serrano**

## **SPECIAL RECOGNITIONS:**

### **PAST EVENTS/ ACCOMPLISHMENTS:**

We have begun our small groups. There are 2 small groups that are currently meeting.

6:30pm, Thursday at Sue Hertless Home.

1:00pm, Thursday at Good Shepherd

### **UPCOMING EVENTS/GOALS:**

**Pride Parade and Booth**

**<https://www.claytonpride.com/>**

June 4th, 2023

Order of Events:

1. 8:30am Worship with Clayton Valley Presbyterian Church at the Park.
2. March in Parade
3. Produce a booth at the Pride festival
  1. Games for booth
  2. Pool with bubbles for children
  3. Give aways

### **LONG TERM GOALS:** [Events or goals that extend beyond 2 months. Include dates **2022-2023 Goals**

1. Re-ignite our ministry of visiting homebound members.
  1. Take them communion
  2. Invite congregation members along on these visits.
2. Find means of invigorating worship
  1. Recruit Congregation Members to speak in church
  2. Pulpit Swap with other congregations
3. Create Small Groups that meet on a regular basis.
  1. Strive to have most congregation members active in a home group.
4. Growth and Evangelism
  1. Create programs, tools, and preaching series to aide with growth and evangelism.

## **2022-2023 Goal Progress**

### **Goal 1:**

- I have been putting out the invitation in our weekly newsletter for parishioners to join me in worship. I have not had anyone take me up on this offer.

### **Goal 2:**

- October 16, 2022: Sue Hertless preached.
- I have recruited people to give a testimony during Advent.
  - Advent 1: Kristi Buchholz
  - Advent 2: Scott Etzel
  - Advent 3: Elsie Witt
  - Advent 4: Jessica Serrano
- March 19, 2023: Scott Etzel spoke about Home groups.
- April 30, 2023: Kathy Reis Spoke about Home Groups.

### **Goal 3:**

- Pilot Small group was started February 2, 2023 and continues to meet on Thursday nights.
- May 4, 2023 A Small Group started and meets Thursday at 1:00pm at Good Shepherd.

### **Goal 4:**

- I have changed this goal from - Restructure the organization of the congregation in our constitution and bylaws- and am working instead on creating ways for us to grow our congregation and focus on evangelism.

**CONCERNS:** [Any concerns for the upcoming months]

**OTHER COMMENTS:** [Any other comments]

### **UPCOMING DATES:**

July 3- 7: Pastor will be on Vacation

July 17-20: ELCA Rostered Minister Gathering (gathering of all pastors of the ELCA)

September 14-17: Sierra Pacific Synod Assembly



Date: 5/7/2023

Team: Social Ministry

Name: Scott Etzel

## SPECIAL RECOGNITIONS:

Dana Deniston and the FFF volunteers – For ongoing service to the community with Friends Feeding Friends programs distributing food, clothing, and furnishings to those in need.

Mike Henry for coordinating the Fellowship Hall kitchen remodel project in addition to all of the other property work he is doing on campus.

## PAST EVENTS/ ACCOMPLISHMENTS:

### Friends Feeding Friends (FFF) summary for April 2023

- Provided food for 4,552 people (4226 with groceries & ready-to-eat food and 326 with hot meals.) We have witnessed a big increase in need since pandemic CalFresh (food stamps) were decreased to pre-pandemic levels. Some people are now only receiving \$23/month.
- Was awarded a \$4,500 FEMA grant that is redeemable for food from the food bank. Historically, we have used our FEMA grants to purchase primarily meat for pantry clients along with some canned and dried foods.
- For pantry clients we also provided clothing, sanitizing wipes, pet food, grooming supplies, adult diapers and pads, and baby wipes.
- For the shelter, we helped provide single serve cartons of milk and juice, bottled water, Ensure, cold drinks, linens and clothing. **If anyone is able to help, the shelter still needs bath towels, pillow cases, and twin sheets, and they don't have to be new, just clean.**
- We received some great donations of food from the Girl Scouts, Saint Matthew Lutheran Church, Concord Bishops Storehouse, the Concord shelter, and community members. We also recovered food from Ranch 99, Trader Joe's, and Dollar General. We pick up recovered food, weigh it, and report to the food bank before we can distribute.
- Provided household furnishings directly for 3 households, and arranged for County case managers to pick up furniture donations directly from donors for 2 additional households.
- Current church financial liabilities designated for FFF in Balance Sheet as of March 31, 2023 are:
  - \$22,821.13 – FFF Building (fund) (approximate as of December 2022)
  - \$39,684.30 - Designated Special Purpose (DSP).
  - \$5,246.16 - FFF Debit Card balance

### Senior Food Program

- GSLC partnered with the Food Bank of Contra Costa and Solano Counties to provide free groceries to seniors age 55 or older on the first and third Thursdays in April (April 9th and 23rd).

### American Red Cross Blood Drives

Have confirmed the following dates for American Red Cross Blood Drives at Good Shepherd;

- Thursday, June 8<sup>th</sup> (9 am to 3 pm). [Click here to make an appointment](#)
- Thursday, October 12<sup>th</sup>
- Thursday, December 14<sup>th</sup>

## UPCOMING EVENTS/GOALS:

- May 17<sup>th</sup>: LOPP-CA Lobby Day

**Date: 5/7/2023**

**Team: Social Ministry**

**Name: Scott Etzel**

**LONG TERM GOALS:** [Events or goals that extend beyond 2 months. Include dates.]

- FFF food distribution move from Fellowship Hall/kitchen into spare office in Fellowship Hall (2023).

**CONCERNS:** [Any concerns for the upcoming months]

- FFF: Temporary loss of kitchen use by FFF while it is remodeled in 2023. This includes daily food distribution during week as well as cooking for shelter meals once per month on Saturdays.
- FFF: Budget to pay for expenses to remodel office in Fellowship Hall in order to accomodate FFF food distribution.
- FFF: Storage of household goods and furnishings in Luther Hall, and in some rooms on second floor of office building over capacity preventing access in the event of an emergency such as a fire or electrical issue. Note: Significant progress made in clearing access lanes in main room on second floor of office building in Spring of 2022.

**OTHER COMMENTS:** [Any other comments]

- None

**COUNCIL ACTION ITEMS:**

- None



**Date: May 9th, 2023**

**Team: Evangelism**

**Name: Sue Hertless**

**SPECIAL RECOGNITIONS:** Betty Jacobsen for making the baptismal banners for the newly baptized, plus the 30 parament altar kits for the workshop on May 15th and 16th at Casa Concordia in San Salvador.

**PAST EVENTS/ ACCOMPLISHMENTS:** Small group Bible Study currently meets at 6:30pm at Sue Hertless's home for a meal, and Bible Study. We adhere to stopping at 8:30pm. The group is doing well, feels good about how each is growing in faith, and learning from each other, as well as getting to know each other at a level not possible during coffee after church.

**UPCOMING EVENTS/GOALS:** May 12th 4 people from Good Shepherd, Renee Reis Council President, Scott Etzel Council Member, Betty Jacobsen, and Sue Hertless will be leaving for El Salvador visiting sister parishes, historic sites, and Bible Study on the beach. Returning on May 20th.

May and June will be organizing the El Salvador Scholarship Fund Board and structure for 501(C)3 with the aid of attorney James C. Bridgman, J.D., M.M.A. pro bono.

**LONG TERM GOALS:** Parking Lot Sale, Christmas Gift Boutique, Christmas Meal for Everyone.

**CONCERNS:** Will need volunteers for long term goals

**OTHER COMMENTS:**

**COUNCIL ACTION ITEMS:**



**Date: 5/9/2023**

**Team: Youth**

**Name: Renee Reis**

**SPECIAL RECOGNITIONS:** A huge thanks to Jessica Serrano for helping transport the youth group to Vacaville for paintball.

**PAST EVENTS/ ACCOMPLISHMENTS:** Paintball at Midway in Vacaville, 12 youth participated and 11 recommended doing it again (however, the 12<sup>th</sup> would go to watch).

**UPCOMING EVENTS/GOALS:** 2024 ELCA Youth Gathering in Louisiana. This event is for high school age youth. I would like to have Good Shepherd youth attend this event, as the last 2 have been cancelled.

**LONG TERM GOALS:** Continue with confirmation classes and planning our next fun day event (Possibly Discovery Kingdom or an Escape Room in SF).

**CONCERNS:** [None]

**OTHER COMMENTS:** [None]

**COUNCIL ACTION ITEMS:** None





Date: 05/09/23

Team: Property

Name: MIKE HENRY

### **SPECIAL RECOGNITIONS:**

Everyone who helps keep the campus clean by picking up trash and debris.

### **PAST EVENTS/ ACCOMPLISHMENTS**

Termite Inspection @ Parsonage completed – see recommended repairs below

### **UPCOMING EVENTS/GOALS:**

- \*Replace defective ignition rod for Sanctuary Heater (scheduled for week of 5/07)
- \*Hydrostatic Test of Cylinders for Kitchen Hood Fire Suppression System \$1,108.87  
By October 2023.
- \*Paint existing Good Shepherd sign versus replacement considerations
- \*Parsonage steps/deck replacement (see termite report)
- \*Parsonage rain gutter repair/replacement (Contacted Mortensen Roofing for estimate)
- \*Clean ceiling fans/lights @ FH
- \*Repair/replace broken exterior light pole circuit
- \*Replace American Flag @ Flag Pole (scheduled for May 2023 – will advise)
- \*Thermostat replacements – facility wide
- \*Flood/Spot Light replacement in Sanctuary/Pulpit rescheduled (see Jamie/Mike)
- \*Mow all grass (now that the rain seems to have stopped)
- \*Replace/repair toilet seat @ Narthex left side bathroom
- \*Screw down (1) heat register in FH (tripping hazard)
- \*Haul off misc. debris to dump
- \*Install coat hangers at FH for congregation/use groups
- \*Paint new conduit installation @ equipment room building
- \*Reschedule Kitchen remodel due to equipment availability issues
- \*WD40 FH tables
- \*Fix anti-siphon valve

**LONG TERM GOALS:** [Events or goals that extend beyond 2 months. Include dates.]

Parsonage window replacement

Develop plan for discussion/task assignment/funding ideas/approvals for campus wide alterations or space use expansion for generating cost savings/income  
(See initial list submitted by Scott for baseline)

**CONCERNS:** [Any concerns for the upcoming months]

Janitorial service issues and recommendations for resolve.

NA Group use group clean-up issues

**OTHER COMMENTS:** [Any other comments]

**COUNCIL ACTION ITEMS:**

**Approve estimate from McDonald Termite for select items @\$2,750.00  
(see attached)**

**Approve Estimate from AAA Fire Protection Hydro Test Cylinders for \$1,108.87  
(recommend deferment until October 2023 deadline closer)**

**Approve payment for new kitchen equipment already ordered by plumbing contractor  
@ \$10,000.00 (use 8K donated toward project funding)**

# INVOICE

**McDonald Termite Control**  
**2339 Stanwell Circle, Suite B**  
**Concord, CA 94520**  
**Tel: (925) 370-6659**  
**Email: team@mcdonaldtermite.net**

DATE      REPORT #      ESCROW #  
04/24/2023      11497

PROPERTY LOCATION  
4006 Clayton Road, Concord CA 94520

TO: Mike Henry  
4006 Clayton Road  
Concord, CA 94520

04/20/2023      Inspection      \$375.00

Balance Due:      \$375.00

RETAIN THIS COPY FOR YOUR RECORDS

PrFont34Bin0BinSub0Frac0Def1Margin0Margin0Jc1Indent1440Lim0Lim1 **DUE AND PAYABLE WITHIN 10 DAYS**

1.5% per month charged on all past due accounts. This is an annual percentage rate of 18%  
(Interest charged pursuant to the Robinson-Patman Act)

**NOTICE:** "Under the Mechanics' Lien law, any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his work or supplies, has the right to enforce a claim against your property. This means that after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your own contractor in full, if the subcontractor, laborer, or supplier remains unpaid."

**THANK YOU FOR YOUR BUSINESS**

# WOOD DESTROYING PESTS AND ORGANISMS INSPECTION REPORT

BUILDING NO. 4006	STREET, CITY, STATE, ZIP Clayton Road, Concord CA 94520	Date of Inspection 4/20/2023	No. of Pages 10
<b>McDonald Termite Control</b> <b>2339 Stanwell Circle, Suite B</b> <b>Concord, CA 94520</b> <b>Tel: (925) 370-6659</b> <b>Email: team@mcdonaldtermite.net</b>			
Firm Registration No. PR 9061	Report No. 11497	Escrow No.	
Ordered By: Mike Henry 4006 Clayton Road Concord, CA 94520	Property Owner/Party of Interest Good Sheppard Church 4006 Clayton Road Concord, CA 94520	Report Sent To: Mike Henry 4006 Clayton Road Concord, CA 94520	
COMPLETE REPORT <input checked="" type="checkbox"/> LIMITED REPORT <input type="checkbox"/> SUPPLEMENTAL REPORT <input type="checkbox"/> REINSPECTION REPORT <input type="checkbox"/>			
General Description: One-story, single-family dwelling constructed on concrete and cinder block foundations with stuccoed exteriors.		Inspection Tag Posted: Subarea basement marked CU	
		Other Tags Posted: None noted	
An inspection has been made to the structure(s) shown on the diagram in accordance with the Structural Pest Control Act. Detached porches, detached steps, detached decks and any other structures not on the diagram were not inspected.			
Subterranean Termites <input type="checkbox"/> Drywood Termites <input checked="" type="checkbox"/> Fungus/Dryrot <input checked="" type="checkbox"/> Other Findings <input type="checkbox"/> Further Inspection <input type="checkbox"/>			
If any of above boxes are checked, it indicates that there were visible problems in accessible areas. Read the report for details on checked items.			

NOTE: DIAGRAM IS DISPLAYED ON PAGE 2

Inspected by Charles Uhl State License No. OPR14073 Signature Charles Uhl

You are entitled to obtain copies of all reports and completion notices on this property reported to the Structural Pest Control Board during the preceding two years. To obtain copies contact: Structural Pest Control Board, 2005 Evergreen Street, Suite 1500, Sacramento, California 95815.

NOTE: Questions or problems concerning the above report should be directed to the manager of the company. Unresolved questions or problems with services performed may be directed to the Structural Pest Control board at (916) 561-8708, or (800) 737-8188 or [www.pestboard.ca.gov](http://www.pestboard.ca.gov).

43M-41 (Rev. 04/2015)

4006

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4/20/2023

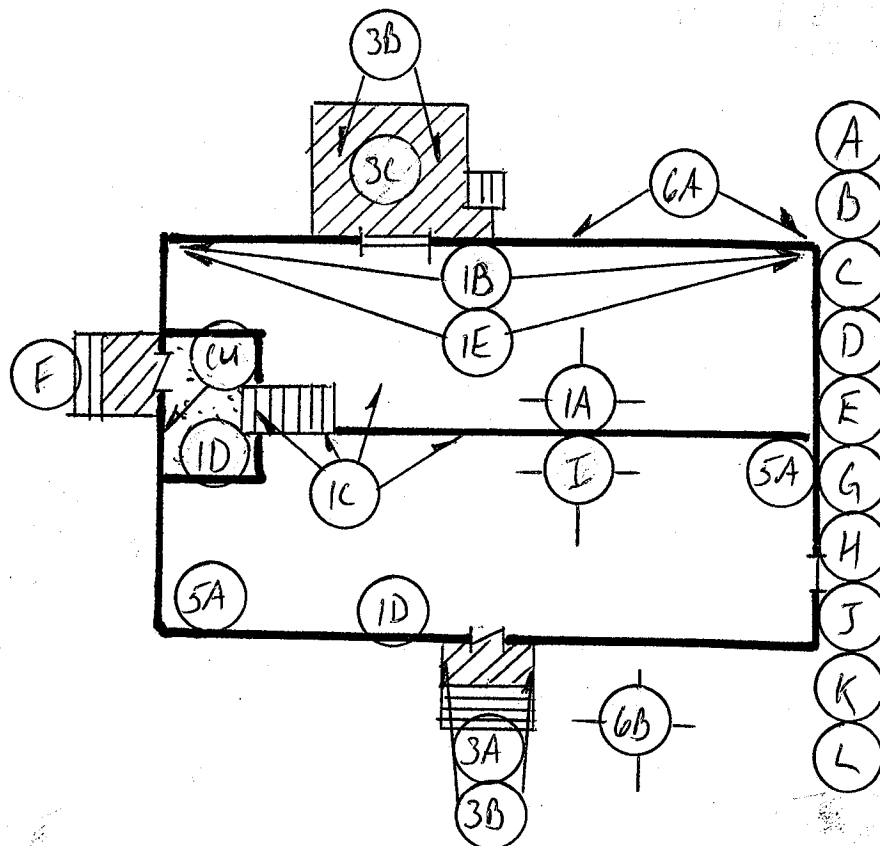
11497

BUILDING NO.

STREET, CITY, STATE, ZIP

INSPECTION DATE

REPORT NO.



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INSPECTION DATE

REPORT NO.

THIS IS A STRUCTURAL PEST CONTROL REPORT: NOT A BUILDING INSPECTION REPORT THEREFORE NO OPINION IS BEING RENDERED REGARDING THE STRUCTURAL INTEGRITY OF THIS BUILDING

A Wood Destroying Pest & Organism Inspection Report contains findings as to the presence or absence of evidence of wood destroying insects or organisms in visible and accessible areas on the date of inspection, and contains recommendations for correcting any infestation, infections, or conditions found. The contents of Wood Destroying Pest & Organism Inspection Reports are governed by the Structural Pest Control Act and its rules and regulations.

The Structural Pest Control Act requires inspection of only those areas which are visible and accessible at the time of inspection. Some areas of the structure are not accessible to inspect, such as inaccessible attics or portions thereof; the interior of hollow walls; spaces between a floor or porch deck and the ceiling or soffit below; such structural segments as enclosed bay windows, buttresses, and similar areas to which there is no access without defacing or tearing out lumber, masonry or finished work; built in cabinet work; floors beneath coverings, areas where storage conditions, furnished interiors or locks make inspection impracticable. These areas will be inspected if they are made accessible by the owner at his expense.

**NOTE:** It is not economically feasible to open and check areas mentioned above and similar enclosed conditions. These areas are excluded from this report. Also, detached wooden fences, garden trellises, and similar detached appendages are not part of this report. This inspection covers the structure indicated on the diagram.

Showers over ceilings are not water tested unless water stains (are evident below. In which case, recommendations will be made for further testing.

THE EXTERIOR SURFACE OF THE ROOF WILL NOT BE INSPECTED. IF YOU WANT THE WATER TIGHTNESS OF THE ROOF DETERMINED, YOU SHOULD CONTACT A ROOFING CONTRACTOR WHO IS LICENSED BY THE CONTRACTOR'S STATE LICENSE BOARD.

This property was not inspected for the absence of health related molds or fungi. By California law we are neither qualified or authorized, nor licensed to inspect for health related molds or fungi. If you desire information about the presence or absence of health related molds, you should contact an industrial hygienist.

**NOTE:** WE DO NOT REMOVE FLOOR COVERINGS AT THE TIME OF OUR INSPECTION. WE ASSUME NO RESPONSIBILITY FOR ANY DAMAGE DETECTED TO ANY WOOD FLOORS AFTER THE FLOOR COVERINGS HAVE BEEN REMOVED. THESE AREAS WILL BE INSPECTED IF THEY ARE MADE ACCESSIBLE PRIOR TO OUR INSPECTION.

Thank you for calling McDonald Termite. For any questions regarding this report, please contact our office at (925) 370-6659 or e-mail [team@mcdonaldtermite.net](mailto:team@mcdonaldtermite.net)

**NOTICE:** REPORTS ON THIS STRUCTURE PREPARED BY VARIOUS COMPANIES SHOULD LIST THE SAME FINDINGS (I.E. TERMITE INFESTATION, TERMITE DAMAGE, ETC...) HOWEVER RECOMMENDATIONS TO CORRECT THESE FINDINGS MAY VARY FROM COMPANY TO COMPANY. YOU HAVE A RIGHT TO SEEK A SECOND OPINION FROM ANOTHER COMPANY.

#### **When Work Is Recommended**

McDonald Termite Control agrees to use all reasonable care in the performance of our work, but we cannot assume any responsibility should any damage occur to plumbing pipes, electrical pipes imbedded in the ground or overhead, roof or other facilities, plants and shrubs, or for injuries or death of animals.

Pesticides are the products McDonald Termite Control uses to control the target pests listed in your inspection. Pesticides make a better life for all of us. They help control disease carriers thus protecting your health and property. When properly used, pesticides pose no problem to man or the environment. Your mcdonald termite

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Control technician is a state certified applicator and is constantly being upgraded by our training sessions. If you have any questions please call the following number at (925) 370-6659 or e-mail team@mcdonaldtermite.net

**NOTE:** It is recommended that building permits be obtained for all work requiring permits, prior to beginning the recommended repairs. For information concerning the building department and permit requirements, contact the local building department. Work performed as required under a permit from the building department should be approved, accepted and signed off by the department prior to considering such work to be completed. Building department may require installation of smoke/heat detectors as a condition of obtaining a building permit.

This company will re-inspect repairs done by others within four (4) months of our original inspection. A charge, if any, cannot be greater than the original inspection fee for each re-inspection. The re-inspection must be done within ten (10) working days of the request. The re-inspection is a visual inspection, and, if inspection of concealed areas are desired, inspection of work in progress will be necessary. Any guarantees must be received from parties performing repairs.

**NOTE:** The charge for services that this company subcontracts to another licensed company may include the companies charges for arranging and administering such services in addition to the direct costs associated with paying the sub contractor. You may accept McDonald Termite Control bid, or you may contract directly with another licensed company. McDonald Termite Control will not be responsible for any act or omission in the performance of work that you directly contract with another to perform.

**NOTE:** If any infestation, infection or damage is discovered in a concealed area during the course of performing any recommendations on this report, or any remodel work, this company will file a supplemental report. This company is not responsible for controlling such infestation or infections nor responsible for controlling such damage. If the additional work is within the scope of this companies operation a cost will be provided with the supplemental report.

All payments are due upon completion of work. In the event an attorney is employed to enforce payment, the under-signed agrees to pay reasonable attorney fees and other costs of collection. Any balance after thirty(30)days will be subject to a 1 1/2% finance charge on the unpaid balance.

Under California Mechanics lien law, any structural pest control operator who contracts to do work for any contractor, subcontractor, laborer, supplier or their person who helps to improve your property, but has not paid for his work or supplies, has a right to enforce a claim against your property. This means that after a hearing, your property could be sold by a court officer and the proceeds of the sale use to satisfy the debt. This can happen even if you have paid your contractor in full, if the subcontractors, laborers, or suppliers remain unpaid. We reserve the right to file a claim or lien against your property, certain claimants such as subcontractors or material suppliers are required to provide you with a document entitled "Preliminary Notice". General contractors and laborers for wages do not have to provide this notice. A preliminary notice is not a lien against the property. It's purpose is to notify you of persons who may have a right to file a lien against your property if they are not paid.

This is a seperated report; it is defined as Section 1 and Section 2 conditions evident on the date of inspection.

**Section 1:** contains items where evidence exists of active infestation, infection or condition that have resulted in or from infestation or infection.

**Section 2:** contains items deemed likely to lead to infestation or infection, but where no visible evidence of such was found.

Further Inspection: contains items defined as recommendations to inspect area(s) which, during the original inspection, did not allow the inspector access to complete the inspection and cannot be defined as Section 1 or Section 2.

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**NOTICE: This is a statement of payment on any work that is ordered as a result of this inspection report for more than a \$3,000.00 total cost. McDonald Termite Control will require a 1/3 of the total payment of the work to be performed and payable at time of agreement. This initial payment will be due up front prior to the start of any work. Another 1/3 payment will be due at the half-way point, and the final payment upon completion.**

**NOTE:** Prior to fumigation some preparations may be necessary. This may include removal of antennas, fence posts, shrubs or other obstructions. A roof release may be necessary. Any occupied residents within 5 feet of property to be fumigated will need to be vacated during the process of fumigation. Other non-resident type structures may need to be opened and left open during the process of fumigation. Homeowner will be advised of these conditions prior to fumigation. These preparation items will be the responsibility of the homeowner or interested parties and are not included in our bid.

In addition, the fumigator will require a \$200.00 cancellation fee if a fumigation is cancelled or rescheduled 3 business days or less prior to fumigation.

Vikane--Active Ingredient--Sulfury Flouride 99%

Tim-Bor: Active Ingredient Disodium Octaborate Tetrahydrate (Na<sub>2</sub>B<sub>8</sub>O<sub>13</sub>\*4H<sub>2</sub>O).

#### Statement of Treatment Policy and Instructions

For every chemical application, we will need to have access to the following --  
Must have a water source, electricity outlet, subarea access with areas unlocked and accessible. Area around the exteriors **must be clear of all debris at least 2 ft. from the exterior wall surfaces.** All gates to be open, unlocked for gaining access to all back areas if needed. These noted items are so we can chemically treat the sub area, and exteriors as needed. **Any debris or personal stored items must be removed or the treatment will have to be cancelled and re-scheduled -- additional fees may be applied.**

#### Additional Health Department information

Alameda County Public Health....1000 Broadway, Oakland 94607.....(510) 267-8000

Contra Costa Public Health Dept...2380 Bisso Lane #A, Concord 94520.....(925) 646-5275

Solano County Public Health Dept...355 Tuolune St. Vallejo 94590.....(707) 784-8600

#### SUBAREA-VENTILATION:

ITEM 1A Fungus infected wood scraps and debris were littering the subarea soil.

RECOMMENDATION: Remove all wood scraps and debris of a cellulose nature and of a size large enough to rake and dispose of same.

**\$350.00**

\*\*\*\*\* This is a Section 1 Item \*\*\*\*\*



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**SUBAREA-VENTILATION:**

- ITEM 1B Evidence of dry wood termite activity was noted in the subarea and also the living room, adjacent the living room window.

RECOMMENDATION: tarp and fumigate the structure for the control of powder post beetles.

**\$1,514.00**

**Note:** two weeks after fumigation is completed, McDonald Termite Control will come out and mask and clean the areas affected. **Cost \$250.00**

\*\*\*\*\* This is a Section 1 Item \*\*\*\*\*

- ITEM 1C A build-up of soil was noted to the bottom step leading to the basement, and along the foundation wall, the intermediate foundation, and along the edge of the single pier as indicated on the diagram.

RECOMMENDATION: grade the soil away from these areas to break earthwood contact.

**\$150.00**

\*\*\*\*\* This is a Section 2 Item \*\*\*\*\*

- ITEM 1D The main drain line as it converges from the bathroom drain, was noted to have a leak, with standing water below this area causing excessive moisture condition.

RECOMMENDATION: interested parties are to engage the services of a licensed plumbing contractor to evaluate the condition of the main drain line, make the necessary recommendations, with any cost estimates. All cost estimates will be referred out.

**Refer to plumber**

\*\*\*\*\* This is a Section 2 Item \*\*\*\*\*

- ITEM 1E Fungus growth noted in various locations along the area indicated on the diagram.

RECOMMENDATION: scrape fungus growth from wood members and chemically treat with Tim-Bor to inhibit further fungus growth. TIM-BOR Active ingredient Disodium Octaborate Tetrahydrate (Na<sub>2</sub>B<sub>8</sub>O<sub>13</sub>·4H<sub>2</sub>O).

**\$250.00**

\*\*\*\*\* This is a Section 1 Item \*\*\*\*\*

**PORCHES-STEPS-DECKS-PATIOS:**

- ITEM 3A The set of steps are damaged by dry rot decay.

RECOMMENDATION: Remove step treads and kickers, cut away damaged step jacks and hand railings as necessary and resupport with new pressure treated step jacks and standard grade 2 x 6 redwood step treads. Hand rails are to be constructed to comply with local building codes.

**\$2,200.00**

\*\*\*\*\* This is a Section 1 Item \*\*\*\*\*

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**PORCHES-STEPS-DECKS-PATIOS:**

ITEM 3B Fungus growth noted to the underside of the front and rear wood constructed deck.

RECOMMENDATION: scrape fungus growth from wood members and chemically treat with Tim-Bor to inhibit further fungus growth. TIM-BOR Active ingredient Disodium Octaborate Tetrahydrate (Na<sub>2</sub>B<sub>8</sub>O<sub>13</sub>·4H<sub>2</sub>O).

**\$175.00**

\*\*\*\*\* This is a Section 1 Item \*\*\*\*\*

ITEM 3C Scattered damage by dry rot decay and fungus was noted to the rear deck. Warping was noted in various locations.

RECOMMENDATION: remove any damaged wood members and resupport with new material. Deck boards will need to be screwed down, and secured.

**\$550.00**

\*\*\*\*\* This is a Section 1 Item \*\*\*\*\*

**INTERIORS-BATHROOMS-ATTICS:**

ITEM 5A The toilet in the premier and hall bathroom were noted to be loose.

RECOMMENDATION: interested parties are to engage the services of licensed plumbing contractor to lift toilet and reset same on a new wax seal.

**Refer to Plumber**

\*\*\*\*\* This is a Section 2 Item \*\*\*\*\*

**EXTERIORS-ABUTMENTS:**

ITEM 6A The upper fascia boards along this area were noted to be warped and separating from the main structure.

RECOMMENDATION: as a cosmetic fix, remove the warped boards and replace with new wood of comparable construction, and prime paint.

**\$3,000.00**

\*\*\*\*\* This is a Section 2 Item \*\*\*\*\*

ITEM 6B Areas of peeling paint and cracking to the stucco was noted in various locations around the perimeter of this structure.

RECOMMENDATION: interested parties are engage the services of a licensed painting contractor to thoroughly scrape, seal, and paint as part of general property maintenance.

**Refer to painter**

\*\*\*\*\* This is a Section 2 Item \*\*\*\*\*

4006

Clayton Road, Concord CA 94520

4/20/2023

11497

BUILDING NO.

STREET, CITY, STATE, ZIP

INSPECTION DATE

REPORT NO.

## GENERAL CONDITIONS

A. Our inspection is limited to visible and accessible areas only. Should interested parties desire a further inspection of any inaccessible area it would be done upon request and for an additional cost.

B. The hall bathroom floor surface is tile and the tub shower is fiberglass insert. These surfaces appear to be serviceable.

C. The kitchen floor surface is tile and the counter-top is formica. The formica counter-top does need some maintenance.

D. The utility room floor is tile and appears to be serviceable.

E. The premier bedroom bathroom floor surface is tile and the stall shower is fiberglass insert. These surfaces appear to be serviceable.

F. The side wood constructed deck consists of pressure treated lumber over pressure treated lumber. No outward signs of infestation or damage was noted to these areas. These areas appear serviceable.

H. Others have performed repairs to the structure. McDonald Termite Control does not guarantee the quality, workmanship or materials used by others. Further information or guarantees being desired concerning these repairs should be obtained from the present homeowner or contractor performing same.

I. This dwelling appears to gain moisture in the subarea during inclement weather. Further information regarding dampness or drainage should be obtained from a licensed drainage contractor.

J. Interior and exterior surfaces around the perimeter of this structure will need to be kept well sealed and painted. Water prone wall and floor areas also need to be kept well sealed and grouted as part of general property maintenance.

K. The roof covering, gutters and downspouts were not inspected and no guarantees are given to same and further information or guarantees being desired should be obtained from a licensed roofing contractor.

L. No representations will be made by this firm regarding plumbing, heating or electrical systems except as pointed out in the body of this report. Further information being desired concerning the above should be obtained from the appropriate trades.

4006

Clayton Road, Concord CA 94520

4/20/2023

11497

BUILDING NO.

STREET, CITY, STATE, ZIP

INSPECTION DATE

REPORT NO.

**NOTE:** There may be health related issues associated with the findings reflected in this report. We are not qualified to and do not render any opinion concerning such health issues.

**The inspection reflected by this report was limited to visible and accessible areas only.**

Questions concerning health related issues, which may be associated with the findings or recommendations reflected in this report, the presence of mold and the release of mold spores or concerning indoor air quality should be directed to a Certified Industrial Hygienist.

**WARNING:** Repairs by this company to residences built before 1978 may disturb materials containing lead-based paint and may release debris or dust containing lead. Lead is a chemical known to the State of California to cause cancer and birth defects or other reproductive harm. This notice is provided in compliance with Californias Proposition 65. For further information, contact your health care provider or an licensed industrial hygienist. A licensed pest control inspector is not an expert in lead, lead-based paint, or exposure to lead.

This report is not intended to identify the presence or absence of lead or lead-based paint in the building inspected. Whether lead-based paint is present can be determined only by a certified lead inspector.

For a list of certified lead inspectors call the California Department of Health Services Lead-Related Construction information Line at (800) 597-5323 or (510) 869-3953).

4006

Clayton Road, Concord CA 94520

4/20/2023

11497

BUILDING NO.

STREET, CITY, STATE, ZIP

INSPECTION DATE

REPORT NO.

## OCCUPANTS CHEMICAL NOTICE

MCDONALD TERMITE CONTROL will use pesticide chemical(s) specified below for the control of wood destroying pests or organisms in locations identified in the Structural Pest Control report as indicated above.

(1) The pest(s) to be controlled:

☐ SUBTERRANEAN TERMITES ☒ DRYWOODS ☐ BEETLES ☒ FUNGUS/DRYROT

(2) The pesticide(s) proposed to be used and the active ingredient(s).

- ☒ A. **VIKANE GAS**: Active ingredient: Sulfuryl Fluoride. Lethal gas (POISON)  
☐ B. **PREMISE 75 AND/OR PREMISE FOAM**: Active ingredients: Imidacloprid, 1-(6-chloro-3-pyridinyl) methyl-N-Nitro-2-imidazolidinimine 75.%  
☐ C. **ALTRASET**: Active ingredient: Chlorantraniliprole, 3-Bromo-N- [4-chloro- 2-methyl-6-[(methylamino) carbonyl]phenyl]-1-(3-chloro-2pyridinyl)-1H-pyrazole-5-carboxamide.  
☐ D. **TERMIDOR SC**: Active ingredients: Fipronil:5-amino-1- (2,6-dichloro-4(trifluoromethyl) phenyl)-4-(1,R,S)-(trifluoromethyl)sulfinyl)-1-H-pyrazole-3-carbonitrile 9.1%  
☒ E. **TIMBOR**: Active ingredients: (Disodium Octoborate Tetrahydrate)  
☐ F. **TERMIDOR FOAM**: Fipronil 5-amino-1-(2,6-dichloro-4 -(trifluoromethyl)phenyl)-4- ((1,R,S)- (trifluoromethyl)sulfinyl)- 1-H-pyrazole-3-carbonitrile]:

(3) "State Law requires that you be given the following information: CAUTION-PESTICIDES ARE TOXIC CHEMICALS. Structural Pest Control Companies are registered and regulated by the Structural Pest Control Board, and apply pesticides which are registered and approved for use by the California Department of Pesticide Regulation and the U.S. Environmental Protection Agency. Registration is granted when the state finds that, based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized." "If within 24 hours following application you experience any of the following symptoms, contact your physician or poison control center and your pest control company immediately."

*Nausea, vomiting, diarrhea, skin irritation, abdominal cramps, eye irritation, ringing in ears, excitability, difficulty in breathing, lung irritation, respiratory irritation, pulmonary edema, fatigue, chest pain, dizziness, unconsciousness cyanosis, central nervous system effects.*

*Nausea, vomiting, diarrhea, skin irritation, nose & throat irritation, sweating, abdominal cramps, headache, eye irritation, excitability, shortness of breath, drowsiness, involuntary shaking, abdominal cramps, irritability, and blurred vision.*

For further information, contact any of the following:

MCDONALD TERMITE CONTROL ..... (925) 370-6659  
 Poison Control Center ..... (800) 876-4766  
 Structural Pest Control Board..... (916) 561-8700  
 2005 Evergreen Street, Suite #1500, Sacramento, CA 95815  
 Contra Costa Agricultural Dept.....(925) 608-6600  
 2380 Bisso Lane, Suite A, Concord, CA 94520  
 Alameda County Agricultural Dept.....(510)670-5232  
 224 W. Winton Avenue Suite #184, Hayward, Ca 94544

Persons with respiratory or allergic conditions, or others who may be concerned about their health relative to this chemical treatment, should contact their physician concerning occupancy during and after chemical treatment prior to signing this NOTICE. NO CHEMICAL APPLICATION WILL BE PERFORMED UNTIL SUCH TIME THAT THIS NOTICE IS RETURNED HAVING READ THE INSTRUCTIONS, I, THE UNDERSIGNED, WILL ACCEPT RESPONSIBILITY FOR ALL THE AFOREMENTIONED.

X

Signature

Date

## WORK AUTHORIZATION CONTRACT

Address of Property: 4006 Clayton Road, Concord CA 94520  
Inspection Date: 4/20/2023  
Report #: 11497  
Title Co. & Escrow #:

### SECTION 1

1A \$ 350.00  
1B \$ 1514.00  
1E \$ 250.00  
3A \$ 2200.00  
3B \$ 175.00  
3C \$ 550.00

### SECTION 2

1C \$ 150.00  
1D Plumber  
5A Plumber  
6A \$ 3000.00  
6B Painter

### FURTHER INSPECTION

We Authorized the Following  
Section 1 Items to be Performed.

1A, 1B, 1E, 3A, 3B, 3C

We Authorized the Following  
Section 2 Items to be Performed.

1C, 1D, 5A, 6A, 6B

We Authorized the Following  
Items for Further Inspection.

Proposed Cost Section 1: \$5,039.00

Proposed Cost Section 2: \$3,150.00

Proposed Cost Fur.Insp.: \$0.00

**Total:** \$8,189.00

**NOTICE TO OWNERS:** Under California Mechanics Lien Law any structural pest control company which contracts to do work for you any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his other work or supplies has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by the court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your structural pest control company in full, if the subcontractor, laborer, or supplier remains unpaid. To preserve their right to file a claim or lien against your property, certain claimants such as contractors or materials suppliers are required to provide you with a document entitled "Preliminary Notice." A Preliminary Notice is not a lien against your property. Its purpose is to notify you of persons who may have a right to file a lien against your property if they are not paid.

X

Email Address

Phone Number

**NOTICE TO OWNERS:** Under California Mechanics Lien Law any structural pest control company which contracts to do work for you any contractor, subcontractor, laborer, supplier or other person who helps to improve your property but is not paid for his other work or supplies has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by the court officer and the proceeds of the sale used to satisfy the indebtedness.

APPROVED AND READ BY:

DATE

ACCEPTED FOR:

MCDONALD TERMITE CONTROL

DATE

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## WORK AUTHORIZATION CONTRACT

Address of Property: 4006 Clayton Road, Concord CA 94520  
Inspection Date: 4/20/2023  
Report #: 11497  
Title Co. & Escrow #:

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### CUSTOMER INFORMATION

The total amount of this contract is due and payable upon completion of the work listed above unless otherwise specified. Only the work specified in the contract is being done at this time due to owners wishes. ANY WORK PERFORMED AGAINST AN EXISTING TITLE ESCROW WILL BE THE FINANCIAL RESPONSIBILITY OF THE PARTY ORDERING THE INSPECTION REPORT, IN THE EVENT OF A CANCELLED TITLE ESCROW.

Work completed (LABOR) by operator shall be guaranteed for a period of one year from completion. Toilet plumbing(parts supplied by this firm), showers, floors or any measures for the control of moisture are guaranteed for (30) days only. Chemical treats are guaranteed for two years. Only the areas treated are guaranteed.

Customer agrees to hold company harmless for any damage which may occur to plant life, wiring, trees, vines, pets, tile roofs, plumbing leaks, or changes beyond control of the company which may occur during the performance of this work. In case of non-payment by owner, reasonable attorney's fees and costs of collection shall be paid by the owner, whether suit be filled or not. A SERVICE CHARGE OF 1-1/2 PERCENT, PER MONTH WILL BE CHARGED ON ALL BALANCES OVER (30) DAYS. THE 1-1/2 PERCENT, PER MONTH, EQUALS 18 PERCENT PER ANNUM ON THE UNPAID BALANCES.

Any additional damage found while work is being performed will be supplemented by a report as to additional findings and costs.

All repairs performed by others must be re-inspected by OUR COMPANY before a CERTIFICATION will be issued. We do not guarantee work completed by others. Any repairs completed by others must be guaranteed in writing and submitted to OUR COMPANY before a CERTIFICATION will be issued. This firm does not make statements concerning workmanship. Workmanship is only determinable by those paying for or receiving those services.

If at the time of repairs to decks, the damage is found to be more extensive, a Supplemental report will be given along with a bid for any other corrections that maybe necessary.

A re-inspection of specific items on the report or of any other conditions pertaining to this structure can be done at an ADDITIONAL COST PER TRIP. The re-inspection must be done within (4) months of the original inspection.

Our inspectors are not equipped with 40 ft. ladders therefore all two story building will not be inspected at the eaves unless requested.

NOTE: Inspection fee is billed separately above any work costs.

**MOLD DISCLAIMER:** There may be health related issues associated with the structural repairs reflected in the inspection report referenced by this Work Authorization Contract. These health issues include but are not limited to the possible release of mold spores during the course of repairs. We are not qualified to and do not render any opinion concerning such health issues or any special precautions. Any questions concerning health issues or any special precautions to be taken prior to or during the course of such repairs should be directed to a Certified Industrial Hygienist before any such repairs are undertaken.

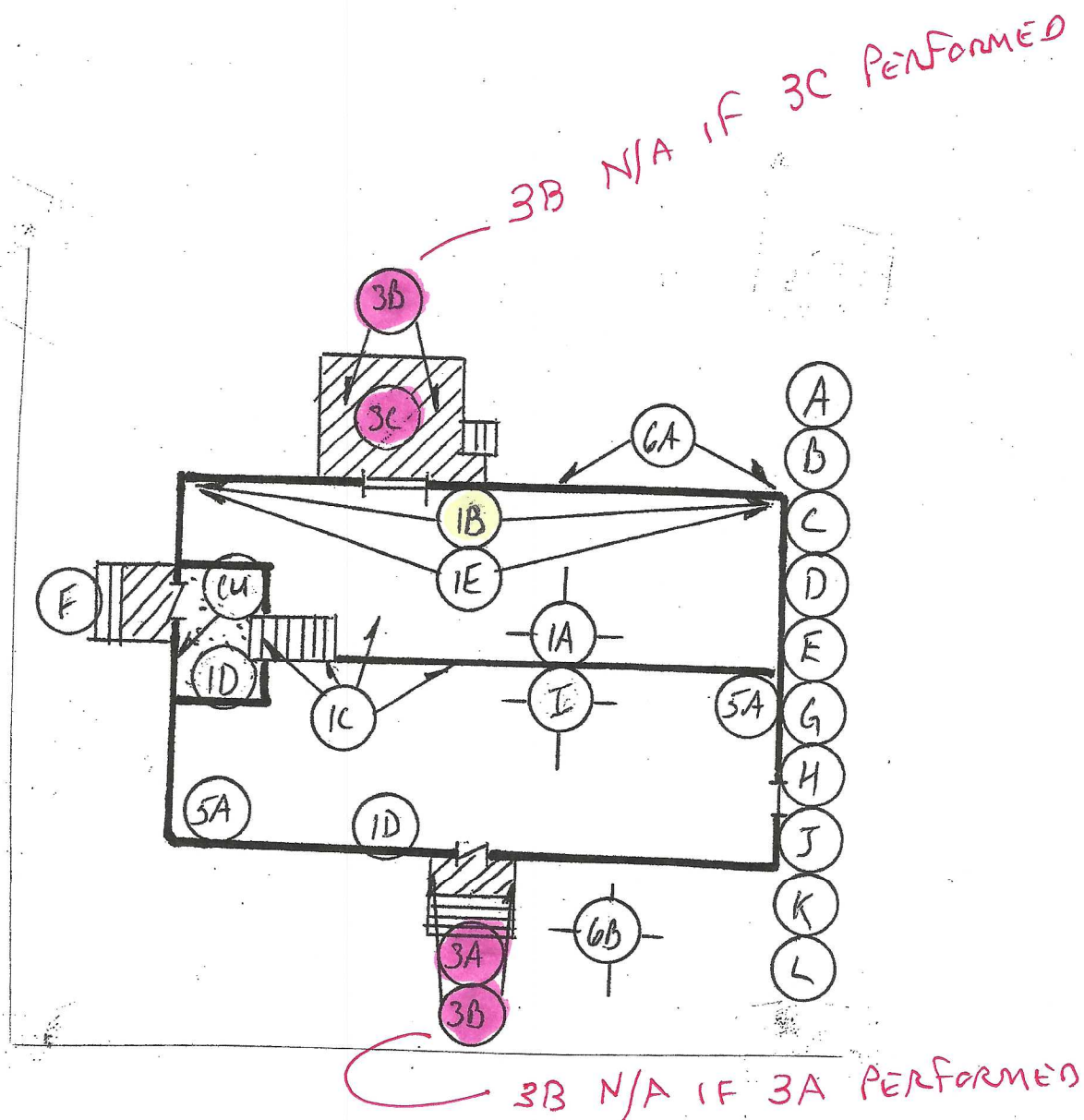
BY EXECUTING THIS WORK AUTHORIZATION CONTRACT, CUSTOMER ACKNOWLEDGES THAT HE OR SHE HAS BEEN ADVISED OF THE FOREGOING AND HAS HAD THE OPPORTUNITY TO CONSULT WITH A QUALIFIED PROFESSIONAL.

Clayton Road, Concord CA 94520

11497

STREET, CITY, STATE, ZIP

REPORT NO.





## CRITICAL

3A - 2,200

3C - 550

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2750

- HAZARDOUS CONDITIONS
- 2-3 DAY PROCESS

HIGHLY  
RECOMMENDED WITHIN 1-2 YRS

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1B - 1764

PRESENCE OF  
TERMITE INFESTATION  
HAS NO KNOWN  
ADVERSE HEALTH  
EFFECTS.

EVENTUAL WOOD  
DECAY FROM TERMITES  
LEADS TO CRACKS  
AND EVENTUAL NON-REVERSE  
STRUCTURAL DAMAGE

### INCLUDED :

- TOTAL FUMIGATION
- TENTING-ENCAPSULATING  
ENTIRE HOUSE
- REMOVAL OF PETS, PLANTS,  
REFRIGERATED FOODS
- ELECTRICAL/GAS SHUT-OFF
- (4) DAYS (VACANT)
- GAS HAS NO RESIDUAL  
OR ADVERSE EFFECTS
- TEST FOR GAS WHEN  
COMPLETE

COST FOR TEMPORARY RELOCATION NOT  
INCLUDED

## Finance Committee Meeting Minutes – May 7, 2023

Present: Anessa Hileman, Marcia Sander, Greg Buchholz, Reyanne Freeman, Sherry Chaplin

Absent/Excused: Vicki Smiglewski, Jon Moss, Linda Rodemsky

The meeting was called to order at 11:05 AM

We have now transitioned to our new bookkeeper with Saint Matthew and are using the Shelby accounting system.

Financial reports for January, February and March 2023 were presented. The committee focused on review of the March, 2023 statements.

The Sabbatical Fund has been audited and cleared.

An Endowment Fund Committee will be established by Finance Chair Greg Buchholz to review policy and spending of the fund.

Going forward, the committee will try to meet the Sunday before the Council meeting to review financial statements. The meeting will be held directly after church service in the church office. Next meeting tentative date is June 11, 2023.

The meeting was adjourned at 12:15 PM

Respectfully Submitted,

Marcia Sander

**GSLC: Statement of Financial Position**

<u>Account</u>	<u>3/31/23</u>
Bank of America Checking (0287)	\$87,720.11
Bank of America Debit Card (8614)	<u>\$5,246.16</u>
<b>CASH</b>	\$92,966.27
Vanguard STAR Fund (0056)	\$155,357.43
Vanguard Wellington Fund (0521)	\$163,512.90
Valuation Adjustment (0056/0521)	<u>(\$3,197.53)</u>
<b>SECURITIES</b>	\$315,672.80
Vanguard Endowment MMF (2222)	\$37,295.01
Vanguard Endowment Well (2222)	\$54,282.23
Valuation Adjustment (2222)	<u>\$21,150.52</u>
<b>ENDOWMENT SECURITIES</b>	\$112,727.76
<b>CURRENT ASSETS</b>	<u>\$521,366.83</u>
<b>TOTAL ASSETS</b>	<u>\$521,366.83</u>
Visa Citi Costco Business Card 2535	\$0.00
FICA (SS) Taxes Withheld	\$0.00
Medicare Taxes Withheld	\$0.00
Federal Income Tax Withheld	\$0.00
State Taxes Withheld	\$0.00
Payroll non-cash clearing account	\$0.00
Capital Expenditure Reserve	\$3,723.75
Deposits received	<u>\$750.00</u>
<b>CURRENT LIABILITIES</b>	\$4,473.75
<b>LONG-TERM LIABILITIES</b>	<u>\$0.00</u>
<b>TOTAL LIABILITIES</b>	<u>\$4,473.75</u>
Capital Improve. & Maint. Fund	\$1,375.04
Sabbatical Award Fund	\$7,791.22
FFF Building Fund	\$22,821.13
Caedmon's Little Box Fund	\$190.87
Flowers Fund	\$319.79
Memorials Fund	\$13,025.11
Fellowship Committee Fund	\$3,944.27
Youth Fund	\$28,749.04
China/Silver Fund	\$7,491.70
Archive Reserve Fund	\$100.00
Bell Choir Fund	\$1,601.23
El Salvador School Scholarship Fund	\$7,370.29
Resurrection Church Fund	\$10,123.24
Winter Nights Fund	\$768.89
Community Christmas Dinner Fund	\$663.00
Giving Thanks Fund	\$0.00
Choir Fund	\$1,129.14
Friends Feeding Friends Fund	\$39,684.30
Ebenezer Fund	\$1,256.08
Kitchen Fund	\$8,000.00
Organ Fund	<u>\$6,491.43</u>
<b>TEMPORARILY RESTRICTED</b>	\$162,895.77
General Fund Equity	<u>\$353,997.31</u>
<b>UNRESTRICTED</b>	\$353,997.31
<b>NET ASSETS</b>	<u>\$516,893.08</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$521,366.83</u>

**Budgeted Financial Statement for Period 3 - March**  
**GSLC Income Statement**

<u>Account #, Description</u>	<u>Actual for</u>	<u>Budget for</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>
<b>REVENUES OVER (UNDER) EXPENSES</b>					
<b>REVENUE</b>					
4 Contributions-Cash/Cheq	\$6,676.51	\$10,333.34	\$25,457.92	\$30,999.94	\$124,000.00
<b>CONTRIBUTIONS</b>	<b>\$6,676.51</b>	<b>\$10,333.34</b>	<b>\$25,457.92</b>	<b>\$30,999.94</b>	<b>\$124,000.00</b>
14 Cell Tower Rental Inco	\$7,875.15	\$7,408.34	\$19,784.90	\$22,224.94	\$88,900.00
15 Facilities use income	\$1,210.00	\$8.34	\$2,321.00	\$24.94	\$100.00
19 Interest/Dividend incor	\$505.15	\$1,238.34	\$22,055.83	\$3,714.94	\$14,860.00
20 Unrealized Gains/Losse	\$10,533.25	\$0.00	\$19,991.91	\$0.00	\$0.00
<b>OTHER INCOME</b>	<b>\$20,123.55</b>	<b>\$8,655.02</b>	<b>\$64,153.64</b>	<b>\$25,964.82</b>	<b>\$103,860.00</b>
<b>TOTAL REVENUE</b>	<b>\$26,800.06</b>	<b>\$18,988.36</b>	<b>\$89,611.56</b>	<b>\$56,964.76</b>	<b>\$227,860.00</b>
<b>Transfers</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
38 Fellowship Committee	\$24.00	\$0.00	\$248.00	\$0.00	\$0.00
39 El Salvador School Schc	\$757.00	\$0.00	\$2,455.87	\$0.00	\$0.00
43 Resurrection Church, E	\$469.31	\$0.00	\$1,041.08	\$0.00	\$0.00
47 Friend Feeding Friends	\$2,240.00	\$0.00	\$6,785.03	\$0.00	\$0.00
52 Capital Improvements	\$250.00	\$0.00	\$1,105.00	\$0.00	\$0.00
<b>Restricted Contributions</b>	<b>\$3,740.31</b>	<b>\$0.00</b>	<b>\$11,634.98</b>	<b>\$0.00</b>	<b>\$0.00</b>
56 Winter Nights	(\$1,217.19)	\$0.00	(\$1,217.19)	\$0.00	\$0.00
57 El Salvador Scholarship	\$0.00	\$0.00	(\$10,045.00)	\$0.00	\$0.00
59 Friend Feeding Friends	(\$1,316.87)	\$0.00	(\$4,485.12)	\$0.00	\$0.00
61 Giving Thanks	(\$573.15)	\$0.00	(\$573.15)	\$0.00	\$0.00
66 Fellowship Committee	\$0.00	\$0.00	(\$154.07)	\$0.00	\$0.00
76 Capital Improvements	\$0.00	\$0.00	(\$7,329.96)	\$0.00	\$0.00
<b>Restricted Expenses</b>	<b>(\$3,107.21)</b>	<b>\$0.00</b>	<b>(\$23,804.49)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>RESTRICTED ACCOUNTS</b>	<b>\$633.10</b>	<b>\$0.00</b>	<b>(\$12,169.51)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EXPENSES</b>					
79 Licenses & Taxes	\$0.00	\$66.67	\$415.67	\$199.97	\$800.00
81 Altar Guild	\$0.00	\$16.67	\$0.00	\$49.97	\$200.00
82 Maintenance & Repairs	\$0.00	\$41.67	\$0.00	\$124.97	\$500.00
83 Supplies	\$622.64	\$70.84	\$622.64	\$212.44	\$850.00
<b>WORSHIP</b>	<b>\$622.64</b>	<b>\$195.85</b>	<b>\$1,038.31</b>	<b>\$587.35</b>	<b>\$2,350.00</b>
<b>PERSONNEL EXPENSES</b>					
86 Salaries & Wages	\$6,362.80	\$6,371.59	\$19,088.52	\$19,114.69	\$76,459.00
87 Payroll Taxes	\$101.10	\$110.50	\$2,686.45	\$331.50	\$1,326.00
89 Employer Retirement (	\$734.51	\$808.59	\$2,203.53	\$2,425.69	\$9,703.00
94 Housing Allowance	\$250.00	\$250.00	\$750.00	\$750.00	\$3,000.00
95 Pastor Social Security (	\$416.82	\$416.67	\$1,250.46	\$1,249.97	\$5,000.00
96 Supply Pastor	\$0.00	\$166.67	\$800.00	\$499.97	\$2,000.00
<b>Compensation</b>	<b>\$7,865.23</b>	<b>\$8,124.02</b>	<b>\$26,778.96</b>	<b>\$24,371.82</b>	<b>\$97,488.00</b>
98 Insurance	\$124.87	\$125.00	\$499.48	\$375.00	\$1,500.00
99 Workers Comp Insuranc	\$895.53	\$37.50	\$895.53	\$112.50	\$450.00
100 Employer Provided Hc	\$416.66	\$416.67	\$1,249.98	\$1,249.97	\$5,000.00
<b>Benefits &amp; Insurance</b>	<b>\$1,437.06</b>	<b>\$579.17</b>	<b>\$2,644.99</b>	<b>\$1,737.47</b>	<b>\$6,950.00</b>
101 Literature and Study	\$0.00	\$16.67	\$0.00	\$49.97	\$200.00
105 Continuing Education	\$0.00	\$83.34	\$0.00	\$249.94	\$1,000.00
106 Discretionary Fund	\$0.00	\$41.67	\$0.00	\$124.97	\$500.00
107 Auto Expense Reimbu	\$0.00	\$25.00	\$0.00	\$75.00	\$300.00
<b>TOTAL PERSONNEL EXPEI</b>	<b>\$9,302.29</b>	<b>\$8,869.87</b>	<b>\$29,423.95</b>	<b>\$26,609.17</b>	<b>\$106,438.00</b>
<b>CONGREGATION</b>					
110 Education, Seminar &	\$0.00	\$100.00	\$0.00	\$300.00	\$1,200.00
112 Other Business Expen	\$0.00	\$150.00	\$0.00	\$450.00	\$1,800.00
<b>TOTAL CONGREGATION</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$750.00</b>	<b>\$3,000.00</b>

**Budgeted Financial Statement for Period 3 - March**

**GSLC Income Statement**

<u>Account #, Description</u>	<u>Actual for</u>	<u>Budget for</u>	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Budget Annual</u>
<b>ADMINISTRATION</b>					
115 Maintenance & Repair	\$220.28	\$333.34	\$220.28	\$999.94	\$4,000.00
116 Outside Services	\$3,850.00	\$1,500.00	\$6,105.18	\$4,500.00	\$18,000.00
117 Postage and Shipping	\$0.00	\$12.50	\$59.75	\$37.50	\$150.00
118 Supplies	\$29.62	\$54.17	\$41.62	\$162.47	\$650.00
120 Technology	\$67.00	\$166.67	\$201.00	\$499.97	\$2,000.00
121 Banking Activities	\$23.03	\$14.59	\$0.88	\$43.69	\$175.00
<b>TOTAL ADMINISTRATION</b>	<b>\$4,189.93</b>	<b>\$2,081.27</b>	<b>\$6,628.71</b>	<b>\$6,243.57</b>	<b>\$24,975.00</b>
<b>PLANT OCCUPANCY</b>					
123 Insurance	\$0.00	\$682.67	\$9,175.04	\$2,047.97	\$8,192.00
124 Licenses & Taxes	\$0.00	\$625.00	\$3,113.68	\$1,875.00	\$7,500.00
126 Outside Services	\$545.00	\$838.34	\$3,160.00	\$2,514.94	\$10,060.00
127 Supplies	\$0.00	\$50.00	\$56.93	\$150.00	\$600.00
128 Utilities	\$3,393.46	\$3,404.17	\$11,692.58	\$10,212.47	\$40,850.00
129 Property Committee	\$2,600.00	\$750.00	\$8,725.00	\$2,250.00	\$9,000.00
130 Capital Improvements	\$1,241.25	\$1,241.25	\$3,723.75	\$3,723.75	\$14,895.00
<b>TOTAL PLANT OCCUPANCY</b>	<b>\$7,779.71</b>	<b>\$7,591.43</b>	<b>\$39,646.98</b>	<b>\$22,774.13</b>	<b>\$91,097.00</b>
<b>PLANT, OCCUPANCY &amp; ADMINISTRATION</b>	<b>\$11,969.64</b>	<b>\$9,672.70</b>	<b>\$46,275.69</b>	<b>\$29,017.70</b>	<b>\$116,072.00</b>
<b>COMMUNITY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL EXPENSES</b>	<b>\$21,894.57</b>	<b>\$18,988.42</b>	<b>\$76,737.95</b>	<b>\$56,964.22</b>	<b>\$227,860.00</b>
<b>TOTAL REVENUES OVER (UNDER)</b>	<b>\$5,538.59</b>	<b>(\$0.06)</b>	<b>\$704.10</b>	<b>\$0.54</b>	<b>\$0.00</b>