

Good Shepherd Lutheran Church

Meeting Minutes

January 10, 2023

In attendance: Reverend Jeremy Serrano, Anessa Hilemen, Renee Reis, Scott Etzel, Kristi Buchholz

Excused: Sue Hertless

Resigned: Candace Bradley

Meeting was called to order at 7:05 pm by President, Kristi Buchholz

December meeting minutes were approved as amended.

Susan Metzger has met with the Bookkeeper.

Marcia will be the head of the finance committee.

Pastor Jeremy shared the synod guidelines for pastor compensation. He also stated that he needs annual reports by 1/11/23. He is working on plans for restructuring the congregation, as we no longer reflect the larger church our bylaws are written for. He is working on the finance information and agreement with St. Matthew's to take over our bookkeeping tasks.

A dividend from Vanguard for \$11,136 was received and deposited. Finance committee will handle it.

Scott Etzel moved to designate Renee Reis and Anessa Hileman as authorized check signatories on the checking account at Bank of America, and to remove Candace Bradley and Gordon Monroe. Motion was seconded and carried.

Renee Reis moved to pilot holding services in Fellowship Hall. Motion was seconded and carried.

Kristi Buchholz moved to adjourn the meeting. Motion was seconded and carried.

Meeting adjourned at 8:50

Respectfully submitted,

Kristi Buchholz



Date: January 10, 2023

Team: Word & Sacrament

Name: Rev. Serrano

SPECIAL RECOGNITIONS:

Scott Etzel and Betty Peterson for volunteering in the church office.

PAST EVENTS/ ACCOMPLISHMENTS:

1. We began Adult Sunday School on October 2, 2022. We continue to have 8-10 people come to Sunday School and we are studying the book of Romans.
2. Working with FFF: Because of the office tasks I have picked up, I do not have the time to go back and work with FFF.
3. Fireside Room Update: We have cleaned up the Fireside room and still need to install a white board and a tv.

2022-2023 GOALS

1. Re-ignite our ministry of visiting homebound members.
 1. Take them communion
 2. Invite congregation members along on these visits.
2. As a means of invigorating worship
 1. Recruit Congregation Members to speak in church
 2. Pulpit Swap with other congregations
3. Create Home Groups that meet on a monthly basis.
 1. Strive to have most congregation members active in a home group.
4. Restructure the organization of the congregation in our constitution and bylaws.

2022-2023 GOAL PROGRESS

Goal 1:

- I have been putting out the invitation in our weekly newsletter for parishioners to join me in worship. I have not had anyone take me up on this offer.

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Goal 2:

- October 16, 2022: Sue Hertless preached.
- I have recruited people to give a testimony during Advent.
 - Advent 1: Kristi Buchholz
 - Advent 2: Scott Etzel
 - Advent 3: Elsie Witt
 - Advent 4: Jessica Serrano
- I am currently trying to figure out something for this goal during Lent.

Date: January 10, 2023

Team: Word & Sacrament

Name: Rev. Serrano

UPCOMING EVENTS/GOALS:

1. Continue to create Goals for Word & Sacrament Ministry for the next year.

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates

1. Develop a plan for our vacant property to become a long term revenue source for the congregation.

CONCERNS: [Any concerns for the upcoming months]

OTHER COMMENTS: [Any other comments]

Important Dates:

January 29: Annual Meeting

February 19 - March 6: Pastor will be traveling to Egypt.

April 10-16: Pastor will be away on a continuing education trip to Mexico.

September 14-17: Synod Assembly



Date: 01/10/23

Team: Property

Name: MIKE HENRY

SPECIAL RECOGNITIONS:

Everyone who helps keep the campus clean by picking up trash and debris

PAST EVENTS/ ACCOMPLISHMENTS:

No accomplishments in the past 30 days – none – zero.

UPCOMING EVENTS/GOALS:

- *Parsonage steps/deck replacement
- *Parsonage rain gutter repair/replacement
- *Permanent Space Heater installation @ Fireside Room
- *Clean ceiling fans/lights @ FH
- *Repair/replace broken exterior light pole circuit
- *Replace American Flag @ Flag Pole

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

Kitchen Remodel

CONCERNS: [Any concerns for the upcoming months]

Kitchen remodel impact on FFF

Payment for Sanctuary Heater Repair still pending – donation?

OTHER COMMENTS: [Any other comments]

Non-operational vehicle(s) parked in lower lot

COUNCIL ACTION ITEMS:

Final payment status to Mortensen Roofing



Date: 2/6/2023

Team: Social Ministry

Name: Scott Etzel

SPECIAL RECOGNITIONS:

Dana Deniston and the FFF volunteers – For ongoing service to the community with Friends Feeding Friends programs distributing food, clothing, and furnishings to those in need.

PAST EVENTS/ ACCOMPLISHMENTS:

Friends Feeding Friends (FFF) summary for January 2023:

- Helped 4,092 people (3787 with groceries/food, 302 unhoused with hot meals, and 3 with household furnishings.)
- Received great donations of food from Saint Matthew Lutheran Church, fresh produce from several donors, and several carloads of food from Dana's friend Teri who drives here from Davis.
- Picked up food donations from the food bank, Ranch 99, Trader Joe's and Dollar General, and the food bank delivered 2 pallets of food for FFF to distribute.
- Purchased food from Sam's Club using some of funds donated to FFF.
- It takes several sources of food and many volunteers to keep around 4,000 people a month fed. Thanks to everyone who contributes, FFF are able to bless many.
- Current church financial liabilities designated for FFF in Balance Sheet as of **December 31, 2022** are:
 - \$22,821.13 – FFF Building (fund)
 - \$32,295.35 - Designated Special Purpose (DSP).

Senior Food Program:

- GSLC partnered with the Food Bank of Contra Costa and Solano Counties to provide free groceries to seniors age 55 or older on the first and third Thursdays in January (January 5th and 19th).

UPCOMING EVENTS/GOALS:

- None planned in Feb/March.

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

- FFF food distribution move from Fellowship Hall/kitchen into spare office in Fellowship Hall (2023).
- Working with the American Red Cross (ARC) to schedule four blood drives at Good Shepherd in 2023.

CONCERNS: [Any concerns for the upcoming months]

- FFF: Temporary loss of kitchen use by FFF while it is remodeled in 2023. This includes daily food distribution during week as well as cooking for shelter meals once per month on Saturdays.
- FFF: Budget to pay for expenses to remodel office in Fellowship Hall in order to accommodate FFF food distribution.
- FFF: Storage of household goods and furnishings in Luther Hall, and in some rooms on second floor of office building over capacity preventing access in the event of an emergency such as a fire or electrical issue. Note: Significant progress made in clearing access lanes in main room on second floor of office building in Spring of 2022.

Date: 2/6/2023

Team: Social Ministry

Name: Scott Etzel

OTHER COMMENTS: [Any other comments]

- None

COUNCIL ACTION ITEMS:

- None