



Council Minutes

February 7, 2023

Attendees: Renee Reis, Rev. Jeremy Serrano, Greg Buchholz, Sue Hertless, Anessa Hileman , Scott Etzel, Tracey Rentner

Excused: Mike Henry

Meeting Called to Order at 7:04p by Renee Reis

Recognitions: Jeremy Serrano appreciated the way in which Anessa Hileman with joy delivered the budget report; Renee Reis appreciated the way Tracey Rentner stepped up and accepted Secretary position; see reports for other recognitions

Correspondence: Vanguard dividend check received; TMobile wants to renegotiate tower contract

Growing and Evangelizing: Council focus on how do we lead our church with vision towards the future. Introducing the Living God comes from Council as an action. Fundamentally change 'the platform' to effect change. Action. Purpose. Community. Evolution. Mission. Goal. Thrive. Participation. Commitment. Relevance.

Old Business:

Motion made to accept Jan 10, 2023 Council meeting minutes, motion seconded, motion carried. 1/10/23 minutes accepted.

Motion made to accept the 69th Congregational Meeting Minutes dated 2/5/23, motion seconded, motion. 2/5/23 minutes accepted.

Motion made to approve Special Meeting to Select Council Officers, motion seconded, motion carried. 2/5/23 Special Meeting minutes accepted.

New Business:

Committee Action Items

Motion made to approve quote for painting, attached, motion seconded, motion carried. Quote accepted.

Motion made to approve payment to HVAC folks if payment has not already been paid, motion seconded, motion carried. Payment to be made.

Any action items to be sent via email to Council.

Janitor's key to be put on COD key ring. Check supplies in closet and report if anything needs to be restocked, contact Rev. Jeremy Serrano.

Discussion regarding on-site administrator for events on campus for outside groups.

Kitchen Use – Dana Deniston has concerns about outside groups using kitchen – items missing, supplies lacking

Finance

Motion made to approve Marcia Sanders being a check signer in place of Renee Reis, motion second, motion carried. Marcia Sanders to be added a check signer in place of Renee Reis.

Motion made to adjourn meeting, motion seconded, motion carried.

Meeting adjourned at 8:43p.m.

So Unique Painting & Decorating

1177-F Quarry Lane
Pleasanton, CA 94566
(925) 225-1021

Invoice

DATE	INVOICE #
2/3/2023	28724

BILL TO
Good Shepherd Luthern Church 4000 Clayton Rd Clayton, CA 94517 Attn: Mike

PROPERTY ADDRESS

P.O. NO.	TERMS	DUE DATE	COMPLETIO...
28724	Upon Receipt	2/13/2023	2/10/2023

ITEM	DESCRIPTION	AMOUNT
Int - Paint	Interior Paint Services- Fireside Room	2,800.00
Total		\$2,800.00
Balance Due		\$2,800.00

2023 Annual Meeting Minutes

Sixty-Ninth Annual Congregational Meeting

February 5, 2023, Fellowship Hall

CALL TO ORDER AND OPENING PRAYER

The 2023 Annual Meet of Good Shepherd Lutheran Church (GSLC) was called to order at 11:28am on February 5, 2023 by Kristi Buchholz, Council President.

Opening prayer by Pastor Jeremy Serrano

A quorum (minimum of 15) was established with 37 members in attendance in Fellowship Hall.

MOTION made by Vickie Smiglewski to accept the February 5, 2023, Sixty-Ninth Annual Congregational Meeting Agenda; seconded by Marcia Sander; motion passed.

Review of February 6, 2022 Annual Meeting Minutes, previously approved by Good Shepherd Lutheran Council.

CHURCH COUNCIL ELECTIONS

Kristi Buchholz explained the nominating committee was composed of the current Good Shepherd Lutheran Church Council. We have two council nominations:

Renee Reis is nominated for a second 3-year term expiring in 2026

Greg Buchholz is nominated for a 3-year term expiring in 2026

Tracey Rentner nominated herself for Council Secretary, a 3-year term expiring in 2026

Marcia Sander made a motion to accept slate of members by acclamation; seconded and passed.

REPORTS / UPDATES

(Some individual committee reports are contained within the Annual Report)

Finance Committee Report / Budget

Anessa Hileman thanked the Finance Committee Laura Mott, Gordon Monroe, Greg Buchholz, Marcia Sander, Reyanne Freeman, Sherry Chaplin, Linda Rodemsky, Jon Moss and Rev. Jeremy Serrano. We express ongoing gratitude to our dedicated Counters, Sue Hertless, Scott Etzel, and Betty Jacobson, our Financial Secretary, Susan Metzger and our bookkeeper, Jackie Forrester. The Finance Committee will resume in Q1 2023, new members include Reyanne Freeman, Sherry Chaplin, Linda Rodemsky, Jon Moss, and Vicki Smiglewski.

All the money is accounted for, and the budget is accurate for 2022 and 2023. We had some big hits to the budget and the market and some of our investments took some losses. We had a backlog of bills and filing and changing access to the investments was a challenge. Marcia Sander and Candace Bradley did a great job with the filing and backlog of bills. Kristy persevered and got the changes and access to our investments.

The big, unexpected expense items were the bees in the walls, the broken sewer pipe, and the church heater repair. We did use some of our investment funds to cover the cost of the roof on Fellowship Hall.

The December offerings was generous, and we ended the year in the black with \$16K.

What is happening now is Jackie Forrester the bookkeeper will work through February to make sure the money has been placed in the right accounts. The bookkeeper at Saint Matthew will be working 5 hours a week starting in February. Good Shepherd will be paying for bookkeeping services through Saint Matthew.

We were scheduled to do an audit last year and as you know that did not happen. We will do an audit this year.

We have some designated accounts that we want to consolidate. They are Socialuths and Leisure Lunch to be moved to Fellowship.

Neyenhouse Memorial, after all bills are paid, will go to Ebenezer Fund.

Motion made by Sue Hertless, seconded by Renee Reis, motion passed.

Mid year you will receive a written report on the State of the Finances at Good Shepherd.

Presentation / Adoption of 2023 Budget

Marcia Sander presented the 2023 Budget for a vote.

Motion made by Sue Hertless to accept the adoption of the 2023 budget; seconded by Tracey Rentner; motion Passed

Rev Jeremy Serrano Report

This congregation is faithful and I am grateful I am working fulltime as your pastor. I am committed to growing this church. Are you? What does that mean? I need 2 hours a week of your time. Many people have left and now it is time to build a community. We need to get to know each other and build a community of faith. We can do that together. Everyone needs to join a home group that meets once a week. Some groups will meet in the morning, some in the afternoon, and others in the evening. They have a meal together, study the Bible, and learn about each other. It is easier to invite people to your home than to invite them to church. When they get to know you, and then you invite them to church they will come. We have weathered the pandemic and now it is time to build God's church.

Social Ministry Report

Good year a lot of volunteers. Friends Feeding Friends provided food for over 4,000 people a month. We need volunteer for moving furniture and ideally someone with a van or truck.

We held 3 blood drives in 2022, and will have 4 drives in 2023. The 1st and 3rd Thursday of each month we have Senior Food Bank and can see we are meeting community needs by the long lines of people who come to receive food.

Another way you can help is by replenishing the Little Box of Love in the lower parking lot. Each week the box becomes empty make an effort to restock.

Evangelism Report

If you look at the Balance Sheet as of December 31, 2022 it shows El Salvador School Scholarship fund at \$9,459.43. I have wired \$10k to the El Salvador Lutheran Ministry on 1-23-23 for 28 children to receive scholarships for 2023. This is a case where finance and council know the \$10K is in bank; just not in the right line item.

Pastor Bekah Davis and Sue Hertless are planning a mission trip. "Get to Know your neighbor." We can take 40 people to San Salvador on May 12 through 20th for a cost of \$1,750 which includes airfare, lodging, meals, transportation, and interpreters. If you would like to go or if you want to go but may need some financial assistance let Sue Hertless know.

Congregation Authorization

Need a motion for council to approve today's annual meeting minutes at the first Council Meeting on 2-7-2023.

Motion made by Mark Denniston, seconded by Marcia Sander, motion passed.

Selection of Two Lay Members for 2023 Synod Assembly in Burlingame on September 15-17, 2023.

Good Shepherd Lutheran Church

Church Council Special Meeting February 5, 2023

Attendees: Rev. Jeremy Serrano, Sue Hertless, Anessa Hileman, Greg Buchholz, Tracey Rentner, Scott Etzel, and Renee Reis

Motion made and seconded to commence meeting at 1:15pm. Motion carried.

Rev. Serrano led us in prayer.

Old Business: None

New Business:

Motion made and seconded to appoint Renee Reis as Church Council President for 2023. Motion is carried.

Motion made and seconded to appoint Greg Buchholz as Church Council Vice-President for 2023. Motion is carried.

Motion made and seconded to appoint Sue Hertless as Church Council Member – at – Large for 2023. Motion is carried.

First monthly meeting to be held February 7, 2023 at 7:00pm Fireside Room.

Motion made and second to adjourn meeting at 1:27pm. Motion carried.

Respectfully submitted,

Tracey Rentner, Council Secretary



Date: 2/6/2023

Team: Social Ministry

Name: Scott Etzel

SPECIAL RECOGNITIONS:

Dana Deniston and the FFF volunteers – For ongoing service to the community with Friends Feeding Friends programs distributing food, clothing, and furnishings to those in need.

PAST EVENTS/ ACCOMPLISHMENTS:

Friends Feeding Friends (FFF) summary for January 2023:

- Helped 4,092 people (3787 with groceries/food, 302 unhoused with hot meals, and 3 with household furnishings.)
- Received great donations of food from Saint Matthew Lutheran Church, fresh produce from several donors, and several carloads of food from Dana's friend Teri who drives here from Davis.
- Picked up food donations from the food bank, Ranch 99, Trader Joe's and Dollar General, and the food bank delivered 2 pallets of food for FFF to distribute.
- Purchased food from Sam's Club using some of funds donated to FFF.
- It takes several sources of food and many volunteers to keep around 4,000 people a month fed. Thanks to everyone who contributes, FFF are able to bless many.
- Current church financial liabilities designated for FFF in Balance Sheet as of December 31, 2022 are:
 - \$22,821.13 – FFF Building (fund)
 - \$32,295.35 - Designated Special Purpose (DSP).

Senior Food Program:

- GSLC partnered with the Food Bank of Contra Costa and Solano Counties to provide free groceries to seniors age 55 or older on the first and third Thursdays in January (January 5th and 19th).

UPCOMING EVENTS/GOALS:

- None planned in Feb/March.

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

- FFF food distribution move from Fellowship Hall/kitchen into spare office in Fellowship Hall (2023).
- Working with the American Red Cross (ARC) to schedule four blood drives at Good Shepherd in 2023.

CONCERNS: [Any concerns for the upcoming months]

- FFF: Temporary loss of kitchen use by FFF while it is remodeled in 2023. This includes daily food distribution during week as well as cooking for shelter meals once per month on Saturdays.
- FFF: Budget to pay for expenses to remodel office in Fellowship Hall in order to accomodate FFF food distribution.
- FFF: Storage of household goods and furnishings in Luther Hall, and in some rooms on second floor of office building over capacity preventing access in the event of an emergency such as a fire or electrical issue. Note: Significant progress made in clearing access lanes in main room on second floor of office building in Spring of 2022.

Date: 2/6/2023

Team: Social Ministry

Name: Scott Etzel

OTHER COMMENTS: [Any other comments]

- None

COUNCIL ACTION ITEMS:

- None



Date: 02/07/23

Team: Property

Name: MIKE HENRY

SPECIAL RECOGNITIONS:

Everyone who helps keep the campus clean by picking up trash and debris

PAST EVENTS/ ACCOMPLISHMENTS:

REVISION TO PLANS REQUIRED BY CITY OF CONCORD RE: FELLOWSHIP HALL EXIT/ OCCUPANCY LOAD FOR PLAN APPROVAL (resubmitted)

UPCOMING EVENTS/GOALS:

- *Paint existing Good Shepherd sign versus replacement considerations
- *Parsonage steps/deck replacement
- *Parsonage rain gutter repair/replacement
- *Parsonage window replacements
- *Permanent Space Heater installation @ Fireside Room (DEADLINE = 2/18 FOR SPACE USE EVENT)
- *PAINTING OF FIRESIDE ROOM
- *Clean ceiling fans/lights @ FH
- *Repair/replace broken exterior light pole circuit
- *Replace American Flag @ Flag Pole
- *Thermostat replacements – facility wide
- *Kitchen Hood maintenance-certification
- *Women's bathroom toilet repair @ FH

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

Kitchen Remodel

Develop plan for discussion/task assignment/funding ideas/approvals for campus wide alterations or space use expansion for generating cost savings/income
(See intial list submitted by Scott for baseline)

CONCERNS: [Any concerns for the upcoming months]

Kitchen remodel impact on FFF (on-site meeting with Dana & Volunteers recommended)

Space use impact on FFF ministry in Kitchen-FH (how to monitor and avoid any Negative impact before occurring)

Payment for Sanctuary Heater Repair still pending – donation?

Address acoustical concerns @ Fellowship Hall brought up at annual meeting

OTHER COMMENTS: [Any other comments]

Non-operational vehicle(s) parked in lower low

COUNCIL ACTION ITEMS:

**Space use impact on FFF ministry in Kitchen-FH (as listed in “Concerns”)
Were there any problems or concerns after the birthday event on 2/4/23?**



Date: February 7, 2023

Team: Evangelism

Name: Sue Hertless

SPECIAL RECOGNITIONS: A huge "THANK YOU" to all who helped with the Annual Meeting, the meals were delicious, and the set-up and clean up was made easy with so many hands helping.

Thank you to Scott Etzel for leading worship service on 1-29-23.

Thank you Kathy Reis for cleaning out a space in the broom closet for Swedish Group. They are so pleased.

PAST EVENTS/ ACCOMPLISHMENTS:

Wired \$10K to El Salvador Lutheran Synod on 1-16-23 in order for 28 children to receive scholarship for the 2023 school year.

UPCOMING EVENTS/GOALS: Winter nights begins in March and Good Shepherd is responsible for Monday, 3-13-23 Dinner; Tuesday, 3-14-23 Dinner; Wednesday, 3-15-23 Dinner; Saturday, 3-18-23 Breakfast, Lunch, and Dinner; Sunday, 3-19-23 Dinner. Will be looking for volunteers to cook, tutor children, and play with children.

Will be in Cairo, Egypt from February 19th through March 7, 2023.

LONG TERM GOALS:

CONCERNS:

OTHER COMMENTS:

COUNCIL ACTION ITEMS: