

Good Shepherd Lutheran Church

Church Council Meeting Minutes
Tuesday, March 22, 2022 – 7 PM Fellowship Hall

CALL MEETING TO ORDER

The regular meeting of the Good Shepherd Lutheran Church (GSLC) Council was called to order at 7:09 PM on March 22, 2022, by Kristi Buchholz, Council President.

Present: Pastor Jeremy Serrano, Candace Bradley, Kristi Buchholz, Scott Etzel, Mike Henry, Sue Hertless, Laura Mott, Renee Reis

DEVOTIONS AND OPENING PRAYER – Pastor Jeremy

RECOGNITIONS

- Pastor Jeremy recognized Ron and Mary Figueroa for their continued help in setting up for worship in the Fellowship Hall.
- Sue Hertless recognized Renee Reis and the youth group who flocked Sue's home – it brought a smile to her face when she looked out the kitchen window and saw all the flamingos! Huge THANK YOU!
- Sue Hertless recognized and thanks Nancy Judge, Betty Jacobsen, Marcia Sander, and Scott and Betsy Etzel for helping with Winter Nights.
- Sue Hertless thanks everyone who is supporting the recycling program – it makes a difference!
- Mike Henry recognized and thanks all those who help keep the campus clean and neat by trash removal, watering, weeding, etc.
- Scott Etzel recognized Dana Deniston and the Friends Feeding Friends (FFF) volunteers for their ongoing service to the community with FFF programs distributing food, clothing, and furnishings to those in need.
- Renee Reis recognized and thanks Caedmon, Levi, and Ben Serrano for continuing to help with flamingo flocking, even with their busy schedules.

CORRESPONDENCE

- We received a thank-you letter from Bill Dietz, Council President at St. John's Lutheran Church, for the donation of the set of three timpani. He said these timpani will be a welcomed inspiration to the worship services at St. John's. Bill specifically thanks Sue and Rich Hertless for their efforts in providing transportation of the timpani to St. John's.

- We received a thank-you note from Stephanie Smith (Nils Anderson's daughter from Idaho) for allowing her to park her RV in the lower church parking lot for a few days in December.
- We received a notice from Hope Hospice advertising their annual fundraiser "Hike for Hope" on Saturday, May 14, 2022, at Del Valle Regional Park in Livermore. If you participate in the hike and finish, you may enjoy a free barbecue lunch! If you would like more information about this event, please see the weekly e-blast or contact Candace Bradley, Council Secretary.

OLD BUSINESS

○ Approval of Minutes

MOTION made by Sue Hertless to accept the February 8, 2022 Council Minutes; seconded by Kristi Buchholz; motion passed.

NEW BUSINESS

Pastor's Report

Pastor Jeremy reported Teresa Blowin has been worshipping for a while here at Good Shepherd, and she would like to become a member.

MOTION made by Pastor Jeremy that we receive Teresa Blowin into our membership; seconded by Sue Hertless; discussion; motion passed.

Pastor Jeremy reported he has been receiving good feedback about worshipping in the Fellowship Hall (FH), while the sanctuary heater pump is broken. It is lighter and brighter inside the FH. Pastor said he would like to worship in the FH a while longer. Kristi said if people are worried about themselves, they can wear a mask. Sue suggested asking the congregation if they would like to worship in the FH or in the church when the heater pump is repaired. Kristi suggested we report in the e-blast that we will be worshipping in the FH for the near future because of the positive feedback from worshippers. Sue said there is a lot of versatility using the FH, along with music setup.

Reminder: Pastor Jeremy is on vacation April 1 through 4. Katy Grindberg will be covering as pulpit supply on that Sunday.

President's Report

- Organizational Chart Discussion
Pastor Jeremy said the church organization chart Candace drafted and shared accurately reflects how we are ordered right now.
- Pastor Performance Evaluation Discussion

Kristi would like to have everyone, mainly pastor, review both the Mutual Ministry draft evaluation and the draft evaluation Candace submitted, and decide what relates to these questions on both evaluations. Council will review these pastoral evaluations again at next month's meeting.

Committee Reports

*Please see the individual committee reports; if any questions, see Council Secretary.
Some additional discussion occurred on the following topics:*

Finance – Laura Mott

- Laura reported Finance is recommending that Council appoint three voting members to an Audit Committee, or outsource, if necessary, to conduct an audit for 2021. The audit is to be done between July and September, 2022, and is approximately a five-hour commitment on a Saturday. Laura, as a member of Finance, will attend and answer questions during the audit. Laura said Finance members should not be on this committee. She will include this in the e-blast asking for volunteers.
- Laura reported \$350 was collected for Jay Neyenhouse's headstone, and that any additional costs above that amount should be used from the Memorial Fund and approved by Council. She said if anyone still wants to give to the Neyenhouse memorial fund, you still can. Laura will put this message in the e-blast.
- Sue questioned the dollar amount received for Winter Nights (about \$1,900), and Laura said she would verify the full dollar amount received in donations.

Evangelism – Sue Hertless

- Sue reported she and Betty Jacobsen have rescheduled their trip to El Salvador to April 25 through May 9, 2022. April 24 they will bring the stoles and parament kits, plus other items that they will be taking to El Salvador, to church to be blessed during our worship service.
- Sue reported she will be asking the congregation to help prepare the stole and parament kits she and Betty will take to El Salvador.

Property and Long-Range Planning – Mike Henry

- Mike reported Mortensen Roofing Company is on schedule for late July to early August for the Fellowship Hall reroofing project.
- Mike reported the second quote for the Clayton Road sign design is due any time. He expects to present the quote to Council for review and approval during the April Council meeting.

Social Ministry – Scott Etzel

- Scott reported the next Red Cross blood drive will be held Friday, April 15, from 1 PM to 6 PM, in the Fellowship Hall. Scott is also planning for an August blood drive, and a December blood drive.
- Scott reported Nob Hill on Oak Grove Road closed their store. FFF is working with the Food Bank to try to replace the Nob Hill food recovery site with Trader Joe's and Ranch 99, as food pickup locations.

- Scott reported the CEO at the Food Bank is planning to come to Good Shepherd this Friday - no specific agenda, the CEO just wants to possibly help give out food and see how things are run.
- Pastor reported the Mosses are supposed to be out of Leida's former office April 1. We can make it clear that all of the food distribution can be done out of Leida's office. Discussion. If we gave Room 3 to FFF, we could remodel the Fireside Room, funded by Youth, to be the Sunday School room. We would need an estimate of the work to be done in the Fireside Room, who would do it, and when. Kristi said we should pick a date soon to take steps forward. Kristi will send an email to Council asking for available dates so Council can decide what are donations, purchases, and generally clean up the Fireside Room.

MOTION made by Pastor Jeremy that, as soon as Leida Moss's office is cleaned out, we make a proposal that that space/office be used for distribution only for FFF; seconded by Renee Reis; discussion; motion passed.

Youth – Renee Reis

- Renee reported the youth have raised over \$1,000 from the flamingo fundraiser!

Sue said she has been thinking about going back to using our china and silverware for events on site. She would like to see us go green and stop using paper plates and plastic cups. Discussion about talking with the congregation and asking them to bring their own coffee cup and leave it, or take it home. Sue would talk with people to see that we have a crew who can wash the dishes after these events. Kristi suggested we have a list in place ahead of an event for the clean-up crew, and those who would be the team to help. Scott suggested using the compost trash bin, and use compost-friendly plates and cups. Kristi said we could do it on an event-by-event basis, and create the working team ahead of time.

ADJOURNMENT

MOTION made by Kristi Buchholz to adjourn; seconded by Pastor Jeremy; motion passed, and meeting was adjourned at 8:50 PM.

Date of next regular Council meeting – April 12, 2022, 7 PM.

Minutes respectfully submitted by,

Candace Bradley, Council Secretary
Good Shepherd Lutheran Church

Additional comments:

Continuing agenda item: Research to see if council members can be on the Executive Committee and the Mutual Ministry Committee concurrently. We will investigate and revisit next month.



Date: March, 2022

Team: Word & Sacrament

Name: Rev. Serrano

SPECIAL RECOGNITIONS:

Ron & Mary Figueroa-Continued help in setting up for worship in the fellowship hall.

PAST EVENTS/ ACCOMPLISHMENTS:

1. Completed the logo for the Church.
2. Changing the Constitution for less council members
3. Worship: We have had 2 Wednesday evening worships during Lent. The format of the worship is much more loose than our current liturgy. Our attendance has been a little over 10 people. We are using a book entitled A Church Called Tov as a basis for the sermons during these worship services.

UPCOMING EVENTS/GOALS:

1. Plan the Sabbatical worship concerning the gratitude project.
2. Create a manual for how to post sermons on youtube and online
3. Plan the Farewell Brunch on May 29th.

LONG TERM GOALS: [Events or goals that extend beyond 2 months. Include dates.]

1. I am currently creating a 2 part curriculum for after the fall both based on A Church Called Tov. The first is for individuals to complete while read the book. They are basically worksheets. The second is a series of lessons based on the book, but go much more in depth on the topics from the book. For example, the book is really good at talking about how we need Empathy, but it doesn't really go into what it is or how we can develop it.
2. Clean out the Fireside room to make it usable space.

CONCERNS: [Any concerns for the upcoming months]

OTHER COMMENTS: [Any other comments]

1. Worship: Worship has been going very well in the Fellowship hall. People have mentioned to me they are very pleased. We should try to replicate what is working well in the hall, in the sanctuary, or keep worshipping in the hall.
2. Teresa Blowin has put on the registration card that she is interest in becoming a member. I want to make a motion that the council will receive Teresa Blowin into membership.
3. I will be on vacation April 1-4th, 2022. Katy Grindberg will be the Pulpit supply during that time.

Minutes from March 15, 2022
Finance Committee Meeting

Present: Gordon Monroe, Laura Mott & Marcia Sander
Meeting began at 5:00pm

Reviewed January 2022 Financial Statements

Special fund set up for Neyenhouse Memorial. Any additional costs above that amount **Council is asked to approve from Memorial Fund.**

Questions and Discussions around purchase of computer for Worship in Fellowship Hall. Technology Budget is almost used for the 2022 year. Council needs to be aware of the \$2,000 budget for 2022.

Finance is recommending that Council Appoint an Audit Committee. Or hire a firm if necessary to conduct an Audit for 2021. Audit to be done between July and September of this year.

QuickBooks had some glitches in the budget printouts. Laura will make corrections to Quick Books Budget to correct the problem.

Adjourn 6:25 p.m.

Good Shepherd Lutheran

Date: March 2022
Team: Evangelism
Name: Sue Hertless

Special Recognitions: To Renee and Youth Group who flocked my home. It brought a smile to my face when I looked out the kitchen window and saw all the flamingos. Huge Thank You. Thank you to Nancy Judge, Betty, Jacobsen, Marcia Sander, Betsy and Scott Etzel for helping with Winter Nights. Thanks to everyone who is supporting Recycling. It makes a difference.

Past Events/Accomplishments: Recycled bottles and cans and so far for March we have collected 248.75. Total for year we have \$418.75.

Upcoming Events/Goals: We postponed our trip to El Salvador and have rescheduled for April 25th through May 9th. April 24th we will bring to the church all the stole and parament kits, plus other items that we will be taking to El Salvador to be blessed during our worship service.

Long Term Goals: In June schedule a meeting with church member who support El Salvador to do visioning with Christian for our Sister Parish and School Scholarship Program.

Schedule Christian to preach on Sunday, June 4th.

Concerns: None

Other Comments:

Church Council Action Items:

[Items that the council needs to discuss at the monthly council meeting.]

Good Shepherd Lutheran

Date: 3/20/22
Team: PROPERTY
Name: MIKE HENRY

Special Recognitions: [List of people that should be recognized for special efforts.]

All those who help keep the campus clean and neat by trash removal, watering, weeding etc.

Past Events/Accomplishments: [Events or accomplishments for the last month.]

Confirmed that we are on Mortensen Roofing Company's schedule for late July – early August. For the Fellowship Hall Re-roof project

Upcoming Events/Goals: [Events or goals for the two couple months. Include dates and any needs you may need from other teams.]

Replacement part(s) for Sanctuary Heating System due in within the next 2-3 weeks (possibly sooner)

Expect final approval of Kitchen Plans (currently still under 2nd round of review by CCCEH)

2nd Clayton Road Sign Design/Quote due anytime. Expect to present to council for review and approval during April Council meeting.

Long Term Goals: [Events or goals that extend beyond 2 months. Include dates.]

Refer to 2021 Property Report. No new action items have been added to date.

Concerns: [Any concerns for the upcoming months]

Other Comments: [Any other comments]

Good Shepherd Lutheran

Date: 3/20/2022

Team: Social Ministry

Name: Scott Etzel

Special Recognitions: [List of people that should be recognized for special efforts.]

Dana Deniston and the FFF volunteers – For ongoing service to the community with Friends Feeding Friends programs distributing food, clothing, and furnishings to those in need.

Past Events/Accomplishments: [Events or accomplishments for the last month.]

Friends Feeding Friends (FFF) summary for February 2022:

- FFF provided food for 3424 people, prepared 100 meals for the shelter clients, and provided furnishings for 16 households.
- We also donated items requested by shelter management including bath towels, quilts, plastic food containers for clients on special diets, bottled water, snacks, etc.
- A food bank agency relations person told us that the food bank relies on primarily 4 agencies to distribute food to the public in Concord. Monument Crisis and Parkhaven cover their side of the city, and they rely on Good Shepherd and Salvation Army to cover all the rest of Concord. She made sure we knew that Parkhaven doesn't distribute nearly as much as Good Shepherd.
- Our shoe drive (Angel Bins) provided 824 pairs of good quality shoes for needy here and around the world and earned FFF \$630.45 for fundraising.
- Current church financial liabilities designated for FFF in Balance Sheet as of November 1st 2021 are:
 - \$20,821.13 – FFF Building (fund)
 - \$44,471.44 - Designated Special Purpose (DSP).

Senior Food Program:

- GSLC partnered with the Food Bank of Contra Costa and Solano Counties to provide free groceries to seniors age 55 or older on the first and third Thursdays in February (February 3rd and 17th).

Upcoming Events/Goals: [Events or goals for the two couple months. Include dates and any needs you may need from other teams.]

- FFF: Anticipating a visit from CEO of Food Bank Friday, March 25th
- Red Cross: Blood Drive planned for Friday, April 15th, 1 pm to 6 pm in the Fellowship Hall.

Long Term Goals: [Events or goals that extend beyond 2 months. Include dates.]

- FFF Building Project (dates undefined)
- Red Cross Blood drives planned for August and December.

Concerns: [Any concerns for the upcoming months]

- FFF is in transition with Nob Hill closing their Walnut Creek store March 5. FFF typically recovered food from Nob Hill twice a week, and distributed this food primarily through their pantry. Since this will no longer be possible, they are working with the food bank to try to replace the NH recovery site with Trader Joe's in WC and Ranch 99 in Concord as possibilities. When they recover food, the food is free to FFF, but they have to pick it up, weigh everything, and report weights to the food bank.
- FFF: Storage of furnishings in church basement, Luther Hall, and second floor of office building over capacity preventing access in the event of an emergency such as a fire or electrical issue.

Good Shepherd Lutheran

Date: March, 2022
Team: Youth
Name: Renee Reis

Special Recognitions: Caedmon, Levi, and Ben Serrano, for continuing to help with flamingo flocking even with their busy schedules.

Past Events/Accomplishments: Youth have raised over \$1000 dollars from the Flamingo Fundraiser!

Upcoming Events/Goals: QZar Laser Tag in April, Movie night, California's Great America, Scandia Miniature Golf.

Long Term Goals:

1. Continue being welcoming and supportive of any and all youth that want to attend services and classes.
2. Plan fun/safe events for youth throughout 2022.
3. Paint and brighten up the basement hallway/bathrooms
4. Make bathrooms accessible and non-gender specific
5. Place a microwave and mini fridge downstairs for youth activities.
6. Organize the basement hallway for youth activities.

Concerns: Covid safety for everyone in attendance of events.

Other Comments: I would like to invite the youth to bring a friend to the QZar Laser tag event. They offer private games allowing up to 36 players. The cost of 2 private games is \$375.

Church Council Action Items:

[Items that the council needs to discuss at the monthly council meeting.]