

Good Shepherd Lutheran Church Council Meeting Minutes December 11, 2017, 7:00 P.M., Fellowship Hall

Present: Rebecca Berg, Nancy Judge, Sue Hertless, Pr. Jeremy, Tony Rogelstad, Laura Mott (Treasurer), Greg Buchholz, Candace Bradley, John Mott

Excused: Adam Castle and Tyler Costa

Call to Order: 7:05 P.M

Devotions and Opening Prayer: Pr. Jeremy

Reading of the Covenant

Recognitions:

Greg: Jim Olson for his hard work cleaning out the rain gutters on the buildings around our campus. Everyone who assisted with our minor medical emergency during Worship on Dec. 9th.

Jeremy: Christmas decorators Tony & Cindy Rogelstad, Becky Berg, Vicki Smiglewski, Monica Berg, Rosie, Glen, Levi and Ben Serrano.

Becky: Linda Rodemsky and Vicki Smiglewski for ushering.

Correspondence: none at this time

OLD BUSINESS

Approval of November 2017 Council meeting minutes with salary edit:

A **motion** was made by Tony Rogelstad to approve, seconded by Sue Hertless, and passed.

Upcoming Council Election:

Pr. Jeremy heard from Mark Deniston in the affirmative. Jay Neyenhouse would also like to be on Council. Is Jay a member? Laura will check and let Pr. Jeremy know. The by-laws prescribe 10-12 Council members.

NEW BUSINESS

Facility use requests: none at this time, but in the future these can be discussed and approved electronically.

Annual Congregational Meeting:

The Annual Meeting will be held on Sunday, January 28, 2018 in Fellowship Hall with a potluck brunch and Safeway sandwiches. Without Kelly, we will need people to serve.

The by-laws require 20 days' advance notice to the congregation for the Annual Meeting. Sending out Annual Meeting announcement is usually sent out 30 days before and we gave started announcing it.

NEW BUSINESS (cont'd)

Council members are asked to submit their annual reports to Laura by Friday, January 12, 2017.

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This Sunday 12/17/17, we should recognize the Figueroas' 50th wedding anniversary. They met here at Good Shepherd.

Year-end gifts for staff:

Good Shepherd normally provides monetary gifts of \$100 each for part time staff (Jamie, Tom, Gloria, and Emilie) and \$400 for the office administrator.

Pr. Jeremy made a **motion** to provide these same gifts again this year, which was seconded by Candace, and passed. The **motion** was amended to pay for these gifts by redirecting money from the Pastor's discretionary fund.

Funding for preliminary design work for the proposed FFF building:

For a startup fee of \$1000, Sterling Architects of Brentwood will provide a proposal with a rough layout and a basic schematic design that we can use to resume conversation with the congregation. Further work will be billed at \$125/hr. with regular checkpoints throughout the project (proposed by Gary Mahloch) so we can stop at any point if we need to without being stuck for a big chunk of money. Sterling Architects are good people to work with according to Tony.

This preliminary cost could be funded by the Endowment Fund. The IRS has specific guidelines for use of endowment funds. Marv can confirm.

Tony made a **motion** to accept the proposal from Sterling Architects and fund it with income from the Endowment Fund as allowed by the IRS. Sue seconded the **motion**, which was passed. Later in the Council meeting during the Finance Report, Sue made a **motion** to reconsider this **motion**. She proposed moving the \$853.06 left over from the Reformation Festival to the FFF building account for initial costs with additional funds coming from Property to equal the \$1000 needed. Tony seconded the **motion**, which was passed.

We envision a new 6000 square foot building with a commercial kitchen, food storage, pantry storage, packing room, bathroom with a shower, loading area, and storage area.

Reports

Finance Report:

Laura gave the Finance Report in Tyler's absence.

- Pledge card returns and amounts are on track. They're mostly the same as last year, but a few have gone up.

Sue Hertless made a **motion** to present the 2018 Budget to the congregation, which was seconded by Becky, and passed. The budget will be presented to the congregation via email blast on Tuesday, December 12, 2017. Appreciation was expressed for Gordon Monroe and the members of the Finance Committee for all of their efforts on the budget.

Finance Report: (cont'd)

- The rent for one of the cell towers was reduced because its electrical use is now separately metered.
- Water cost is way up, \$800 greater than expected. Some earlier leaks have been fixed, but we will check for additional leaks.
- Outreach ministries need to be reviewed.

- Annual Report: there is \$853.06 left over from the Reformation Festival.

- Stephen Ministry: the question was raised about what to do with existing funds, as this ministry is currently inactive. Sue suggested keeping the funds where they are as Karen from UMC is planning to come to the March Council meeting to provide a review of what the Stephen Ministry is all about.

- Endowment Fund: we will include explanation of the Endowment Fund and how it works in the Annual Report.

- Pledges are down by \$19,500 at this time for the year.

Pastor's Report:

Christmas Eve services will take place at 7:00 and 11:00 P.M., and there will be one worship service on Christmas morning.

The new "Prayground" will be set up in the sanctuary in the corner behind Tom. Boxes and shelves have been ordered, and Pr. Jeremy has talked to Jim Olson about moving the pews. We will need to order carpet.

Worship and Music Report:

Becky thanked Tony, Cindy, Pr. Jeremy and everyone involved in putting up the Christmas tree.

Fellowship Report:

No report

Youth Report:

No report

Long-range Planning & Property:

No written report, but met with architect.

Christian Education Report:

Sunday school is working hard on the Word portion of the liturgy for this Sunday. Greg suggested combining Youth and Christian Education next year.

Stewardship Report:

No report. Ongoing.

Evangelism Report:

Habitat (US) and Habitat International have asked Sue if she is interested in being a Team Leader to El Salvador to build homes in 2018. In order to participate, the team will need to consist of 7 to 8 people. Currently, there are 4 people committed to the build. We will need 3 to 4 more people to join

Evangelism Report: (cont'd)

the team. The dates are July 22nd to July 29th. Is anyone on the Council interested in going? Do you know of anyone who might be interested? If so, please contact Sue or Betty.

Social Ministry Report:

Candace reported that the donation drive for fire victims was a huge success.

Items for next newsletter:

Recognitions

Approval of budget

FFF funding of preliminary design concept

The church office will be closed between Christmas and New Year's Day.

The next Council meeting is scheduled for 1/9/18 at 7:00 P.M.

Candace made a **motion** to adjourn, which was seconded by John, and passed.

The Council meeting was adjourned at 9:09 P.M. with the Lord's Prayer.

Respectfully submitted,

John Mott
Secretary